Graduate Student Progress System

GSPS Overview

University of Missouri
Graduate School

Created by Robin G. Walker, PhD

GSPS:
What is it?

- Database for documenting academic accomplishments & progress toward degree completion.
- System for submitting an annual progress report to faculty, receiving a response, and recording the outcome
- Means for degree programs to collect & analyze data on student outcomes

GSPS: How it Works

New Student

- logs in to GSPS
- adds adviser/committee
- completes information
- SAVES record

GSPS

-
-
-

GSPS: How it Works

New Student

- logs in to GSPS
- adds adviser/committee
- completes information
- SAVES record

GSPS

- links accounts
- stores data
- sends emails

GSPS: How it Works

New Student

- logs in to GSPS
- adds adviser/committee
- completes information
- SAVES record

GSPS

- links accounts
- stores data
- sends emails
- generates reports

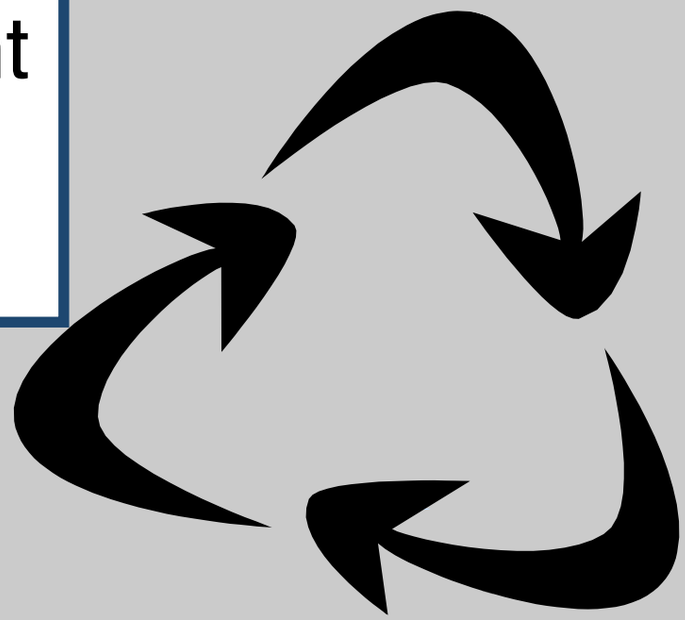
Adviser

- logs in
- reviews record
- responds

GSPS: Ongoing Communication

Student

- views feedback
- keeps record current
- reports annually



GSPS

- stores data
- sends emails
- generates reports

Adviser

- logs in
- reviews record
- responds

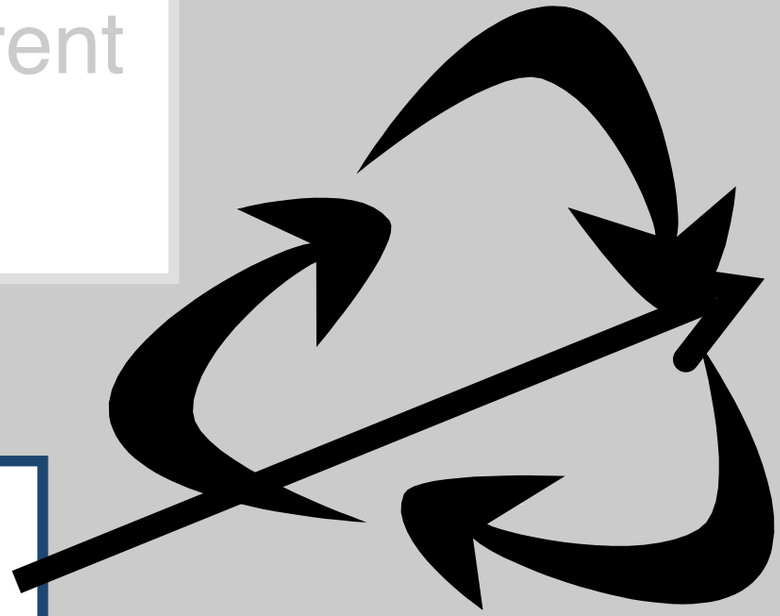
GSPS: Other Users

Student

- views feedback
- keeps record current
- reports annually

GSPS

- stores data
- sends emails
- generates reports



Grad Dean or DGS or chair

- log in
- view record
- create reports

Adviser

- logs in
- reviews record
- responds

Any questions?

Comments?

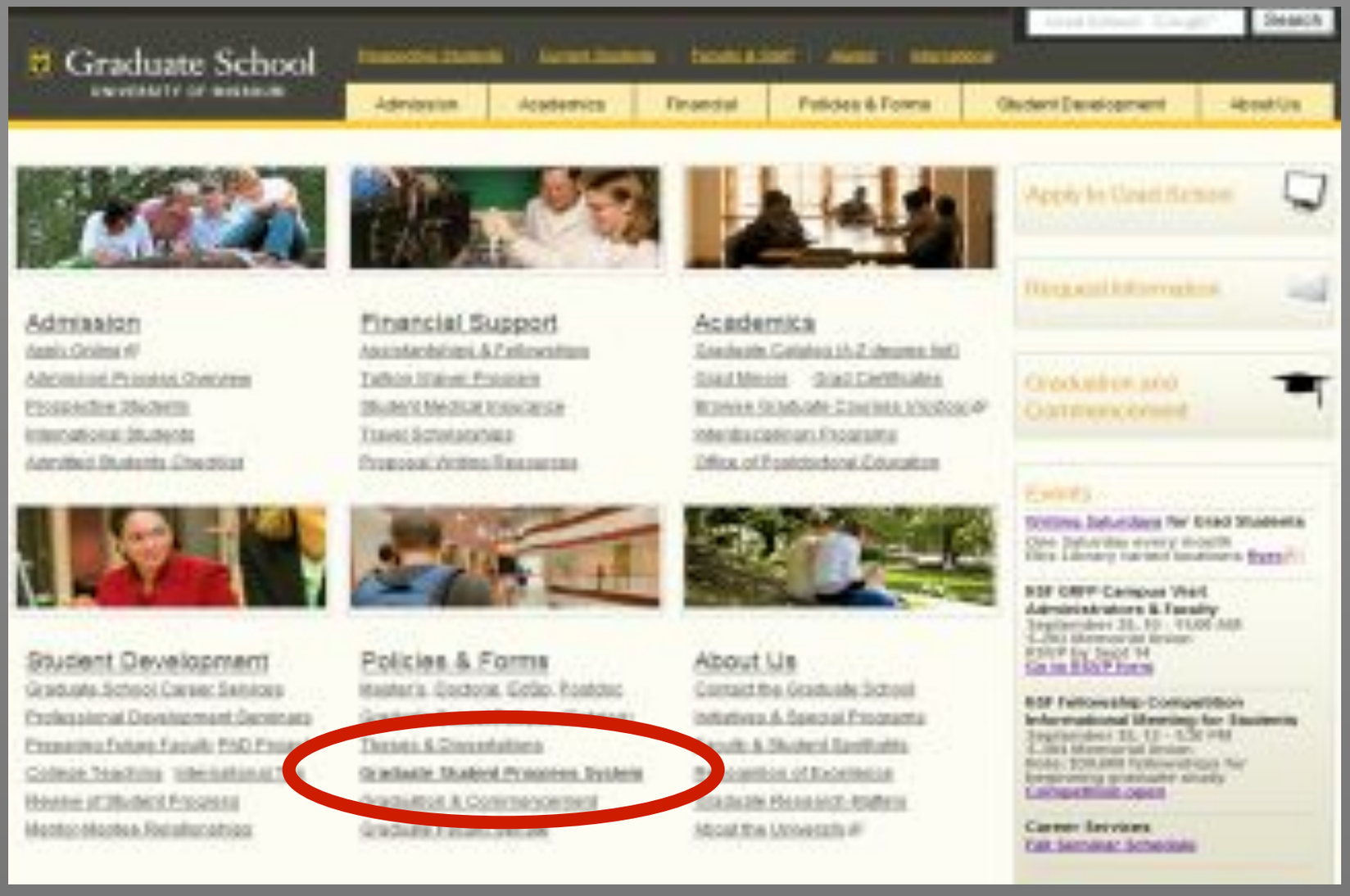
Benefits of reporting

- **For students**
- self assessment (evaluation)
- document progress toward degree completion
- recording scholarship & awards
- timely reporting to adviser

- **Degree programs**
- communication with students
- self assessment (evaluation)
- compliance reporting
- grant writing

- **Administration**
- compliance reporting
- fellowships-awards
- profiles on student success

Getting there



1. Go to main page of the Graduate School: gradschool.missouri.edu

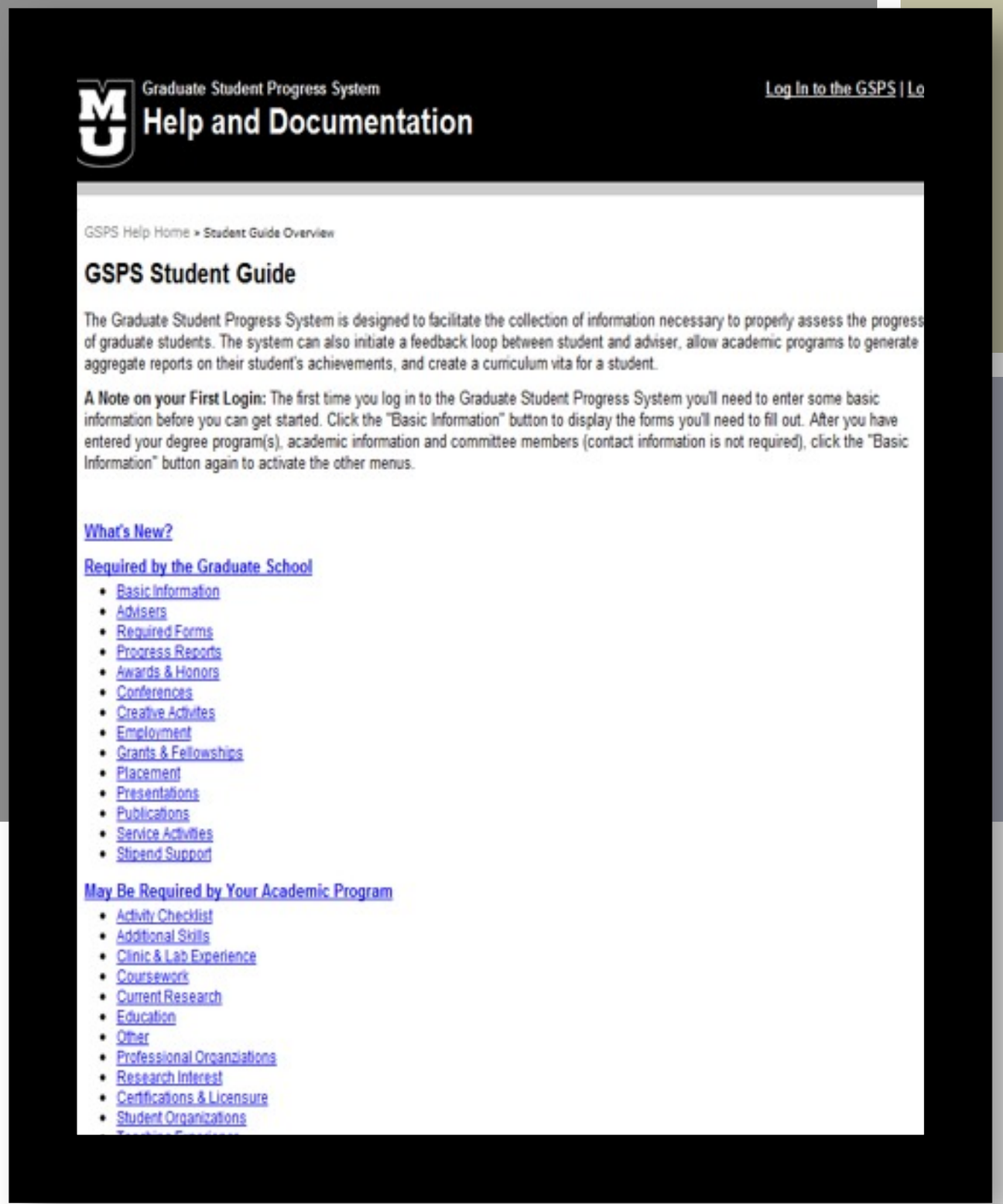
2. Look for Policies and Forms (bottom row, middle)

3. Select Graduate Student Progress System gsps.missouri.edu

GSPS Login Screen

Online User Guides

Online User Guides

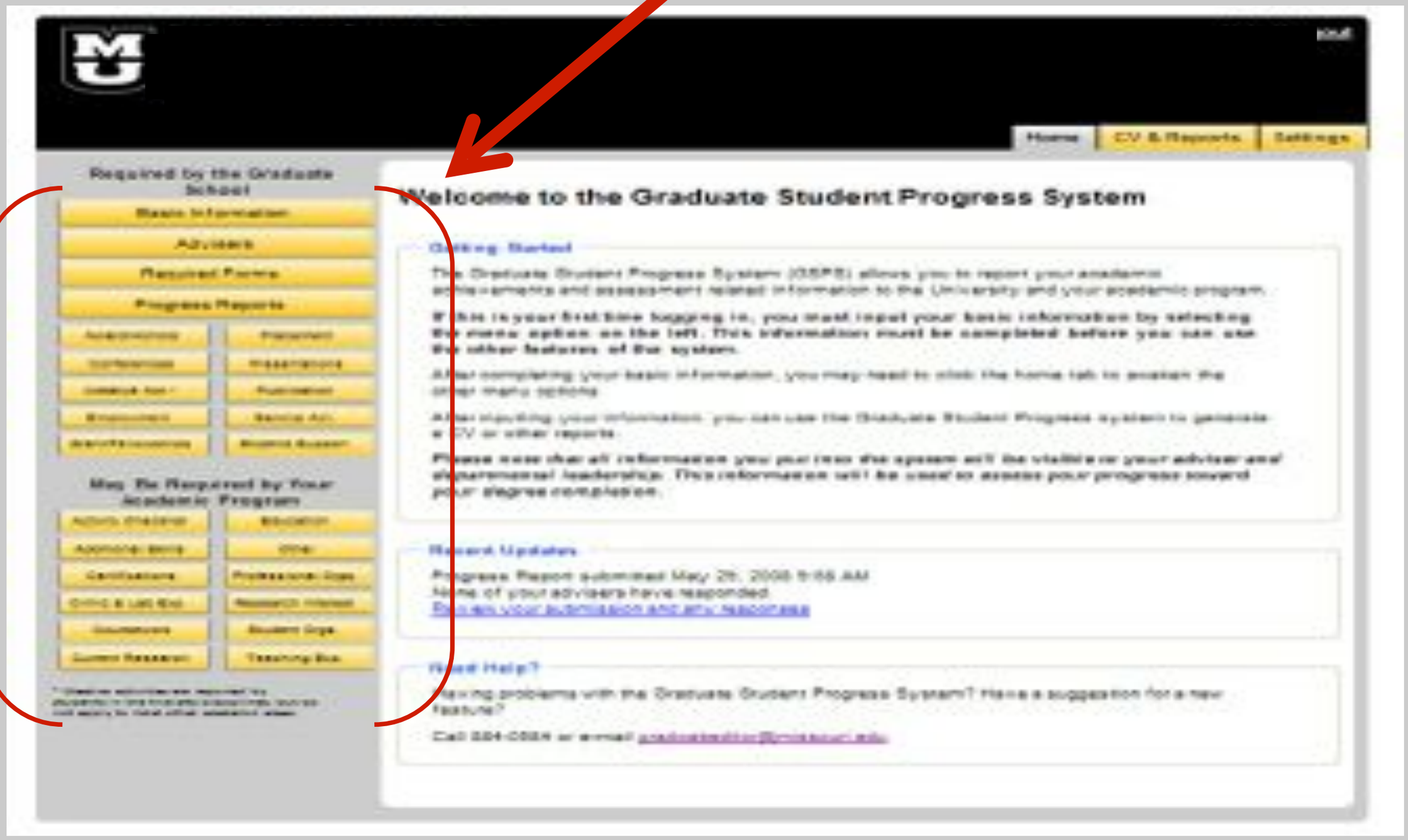


Both versions of guide include screen shots & instructions

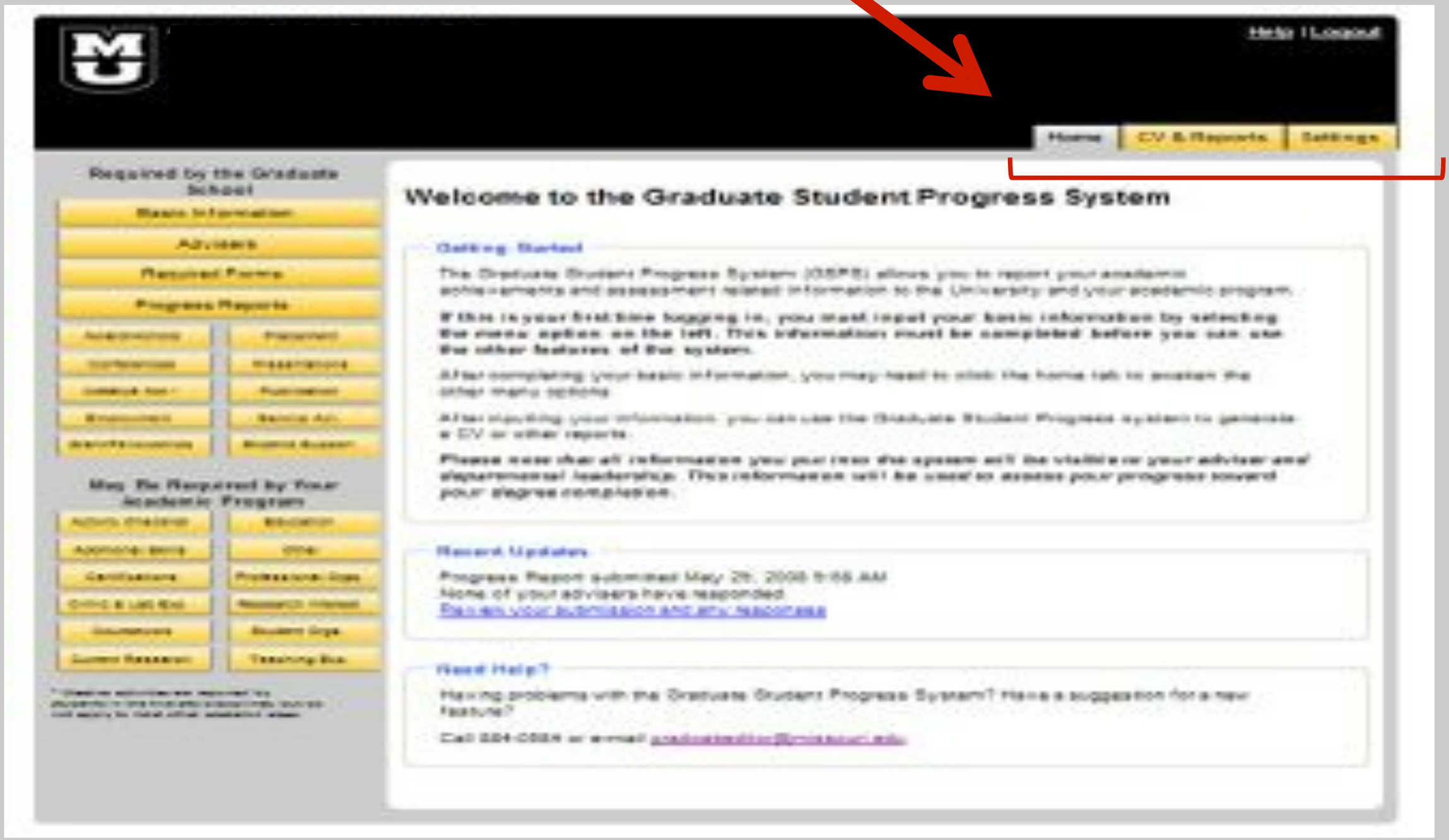
Working Inside the GSPS

Student View

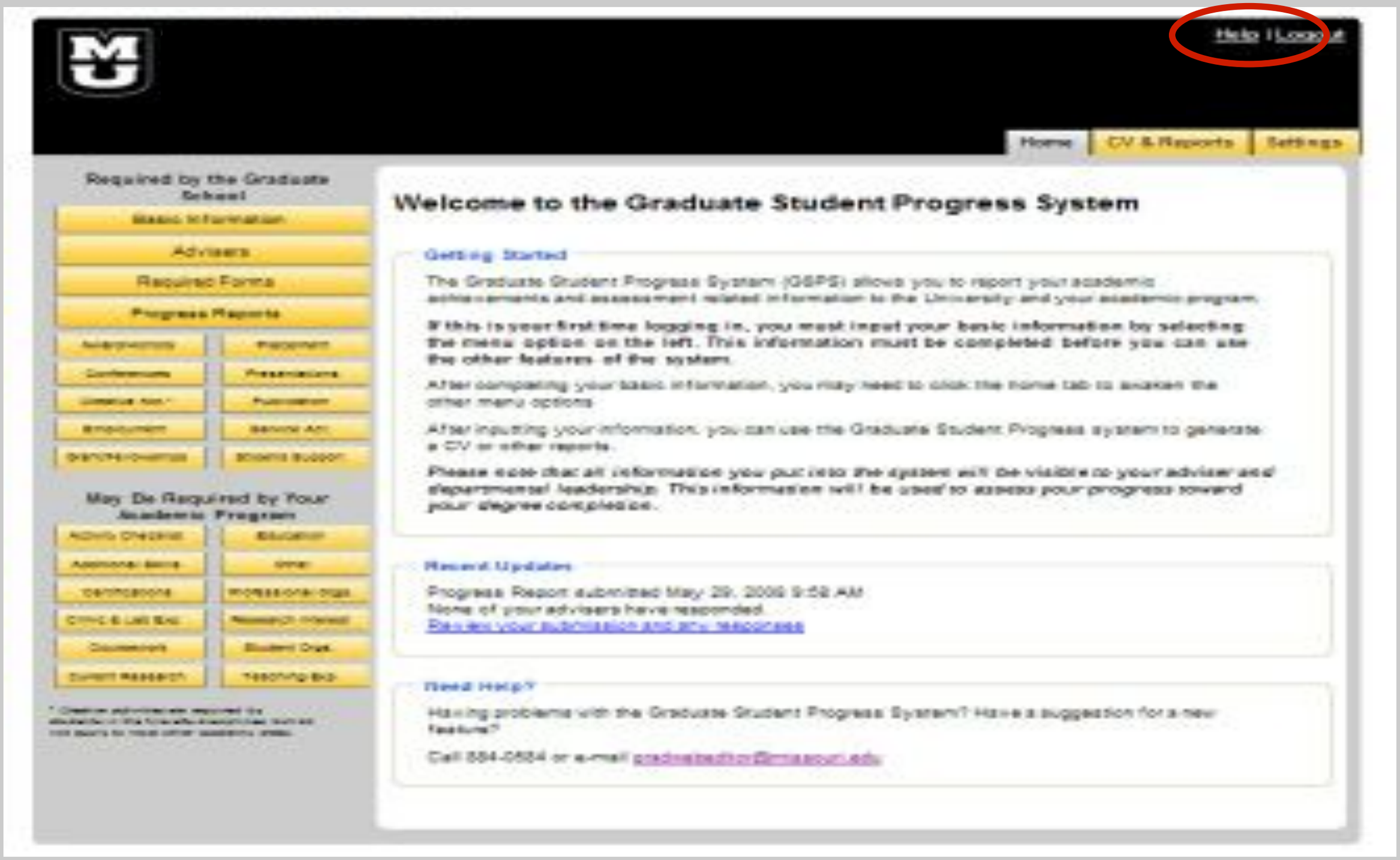
GSPS Work Buttons



GSPS Navigation Tabs



Help feature always available



Top section is required.

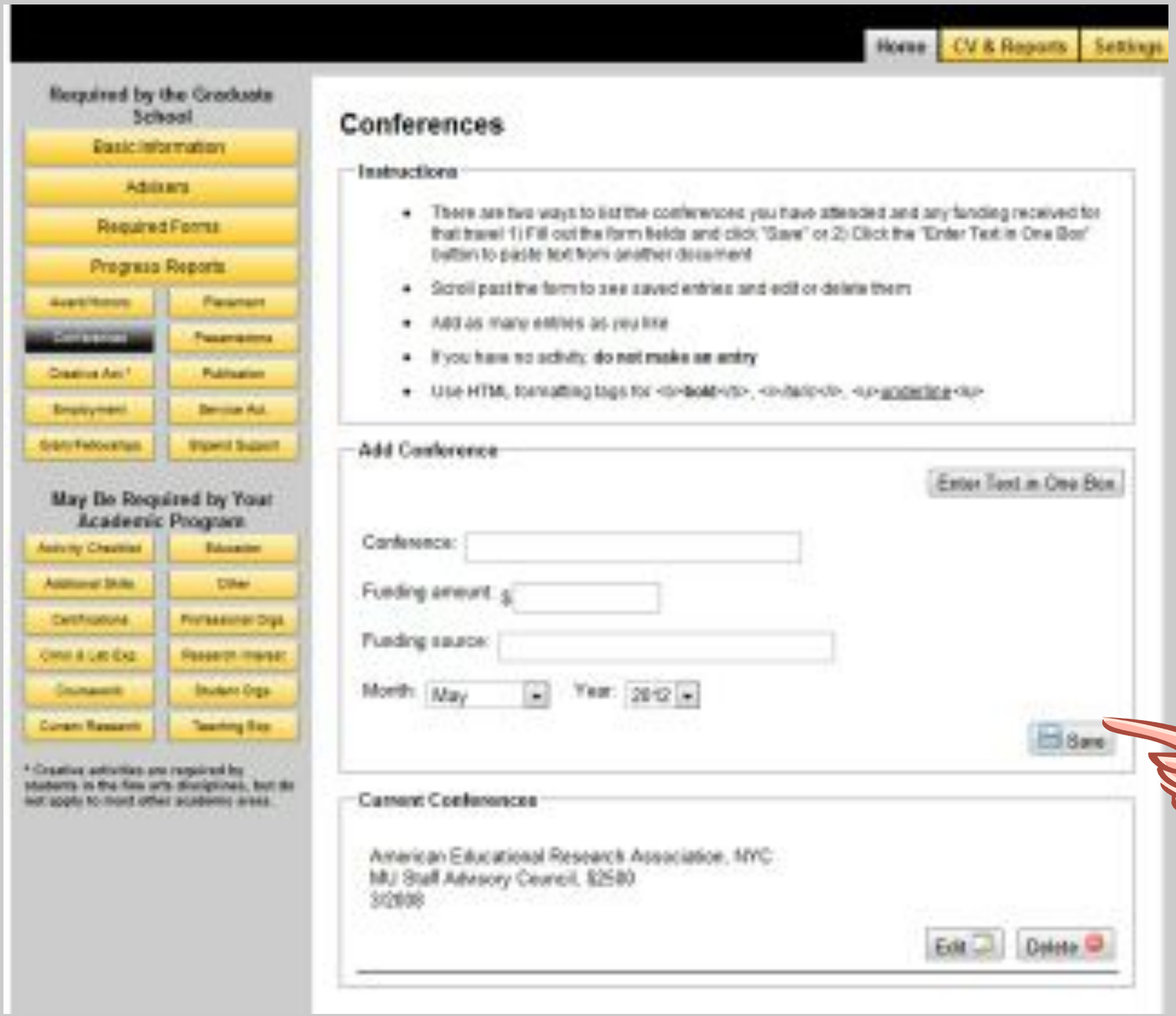
Complete sections as applicable.

Everything entered appears in the GSPS report.

Program faculty decide on this second section.

Everything entered appears in the GSPS report.

Students select buttons in any order then complete center panel for each button.



Every Panel saved.

Any questions?

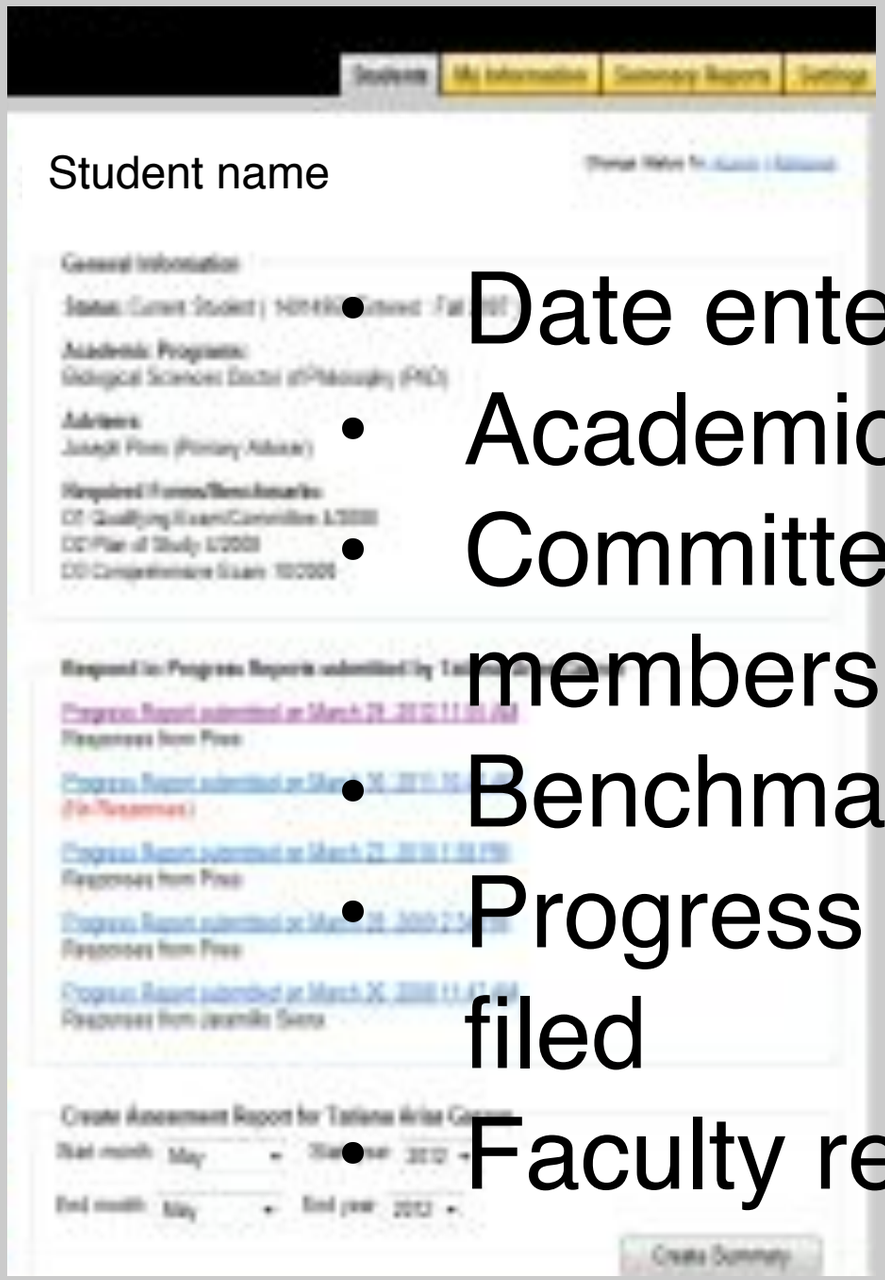
Working Inside the GSPS

Faculty View

Faculty are able to…

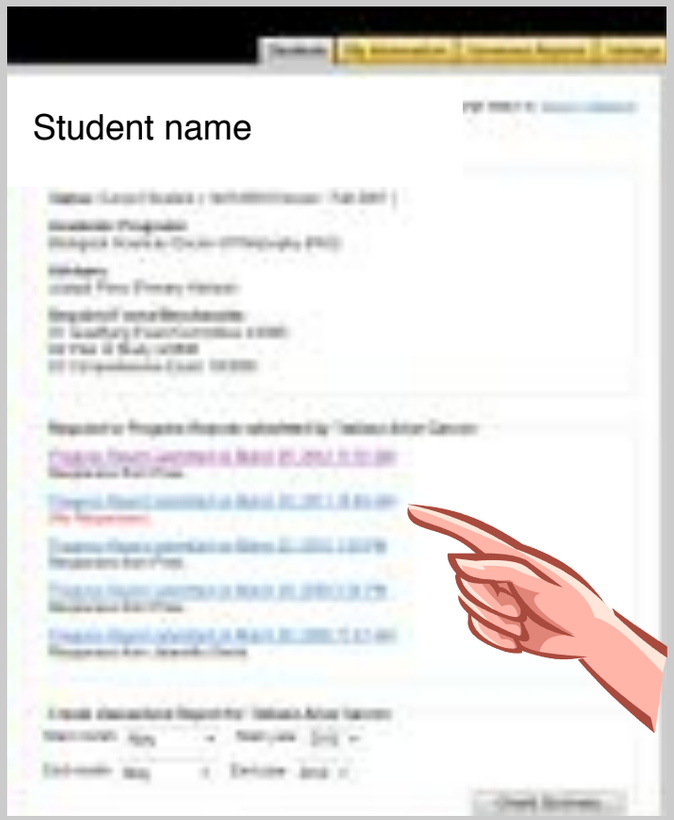
- Confirm list of own advisees
- Monitor advisees' progress
- Respond to students ' annual report
- Make a PDF of a individual student or alumni records
- Generate aggregated reports on advisees accomplishments

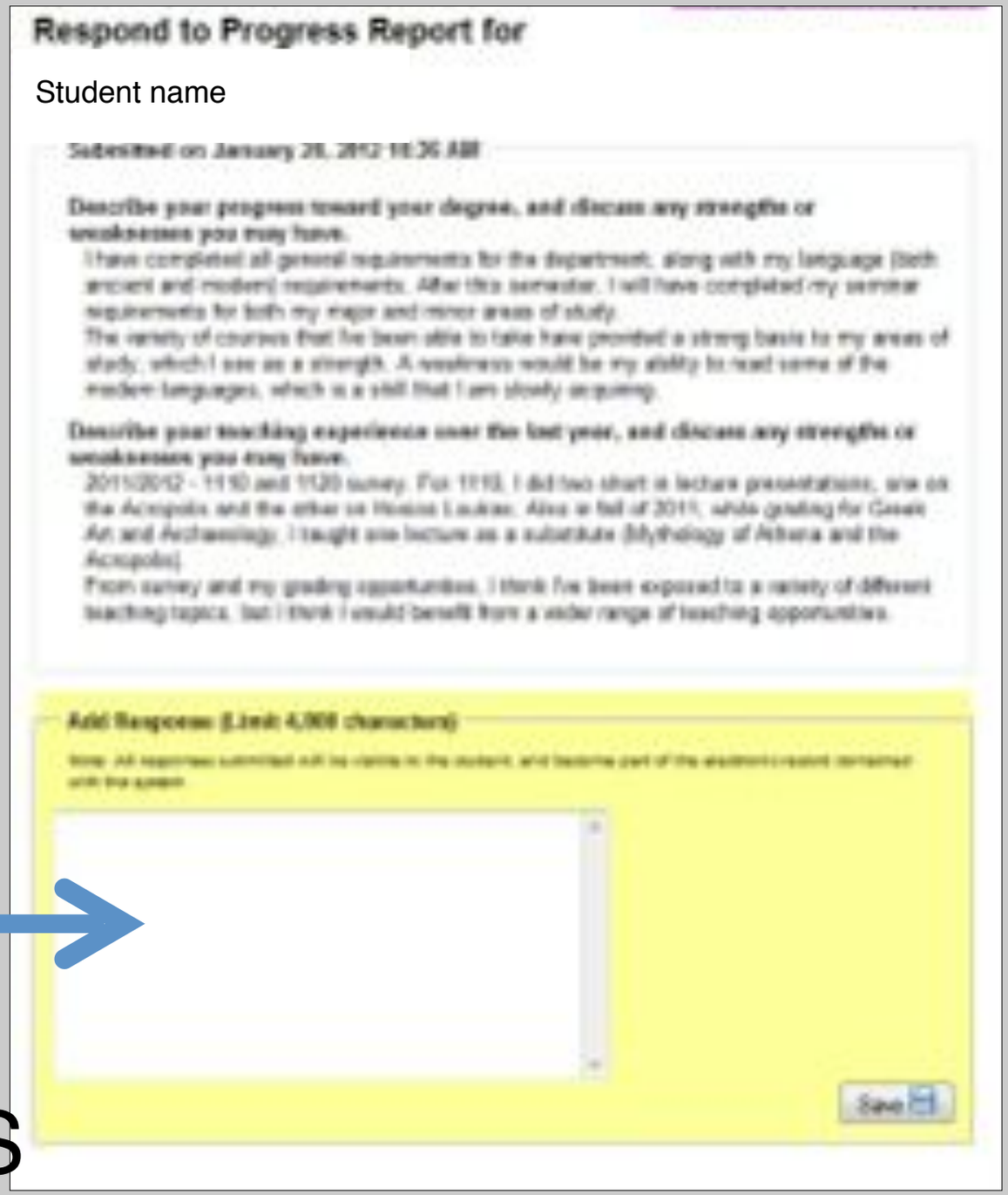
Faculty Views:List of Advisees Individual Record



- Date entered
- Academic Programs
- Committee members
- Benchmarks
- Progress reports filed
- Faculty response

Mentor response to student





- Click on a report date
- Type in the box(es)
- Save
- Student notified by GSPS via email

Working Inside the GSPS

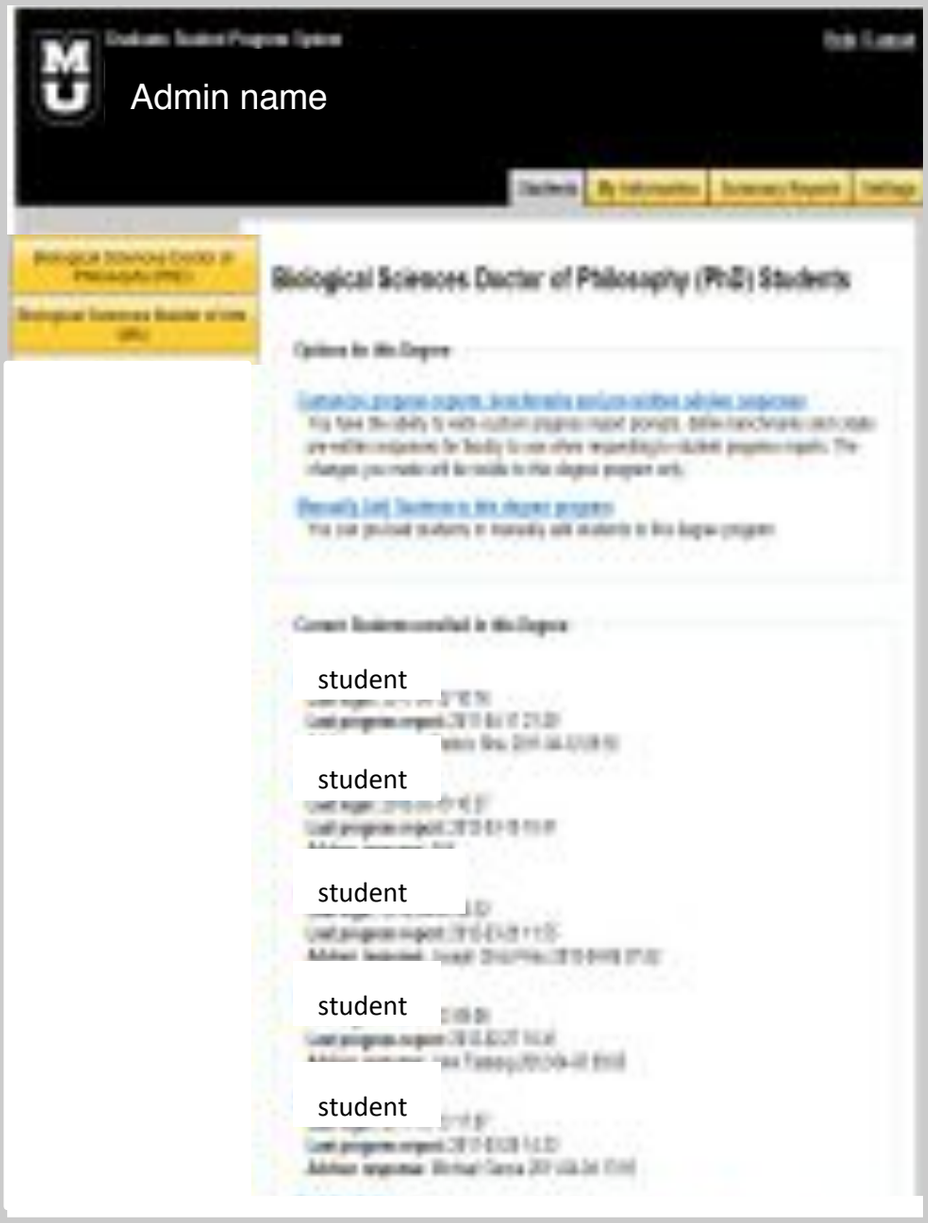
Administrator View

Administrator Settings tab allows…

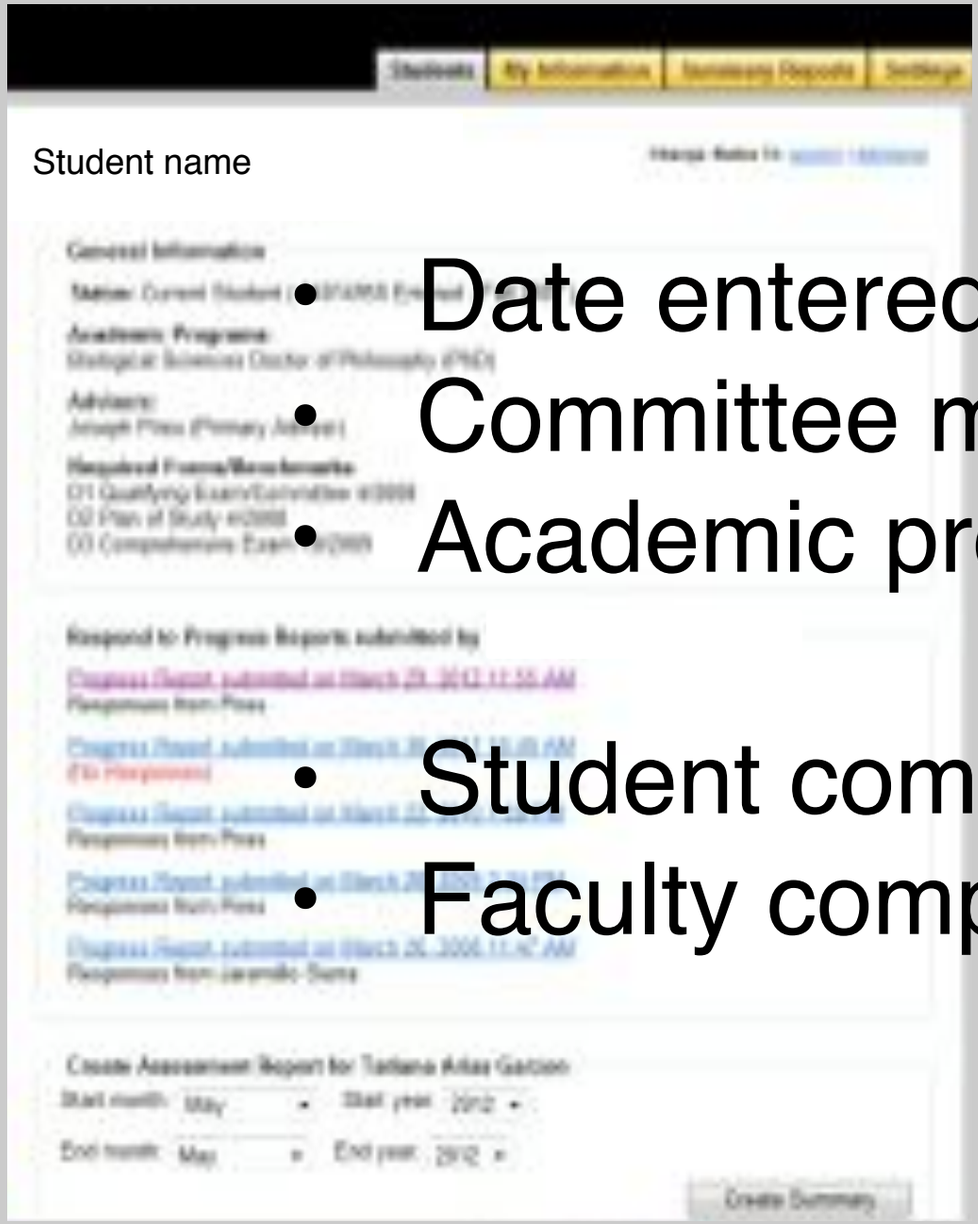
- Create benchmarks
- Create checklists
- Customize writing prompts
- Change students to active/alumni/attritional
- New students may also be added manually

Administrator Views:

All Students



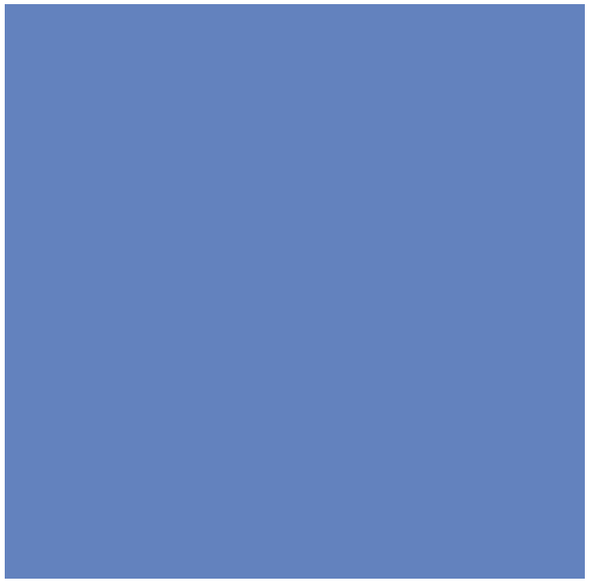
Individual Records

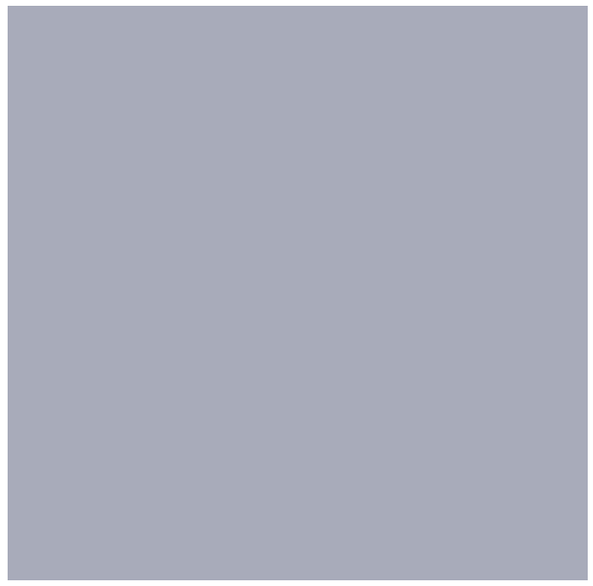


- Date entered
- Committee members
- Academic progress
- Student compliance
- Faculty compliance

Any questions?

Reporting Functions





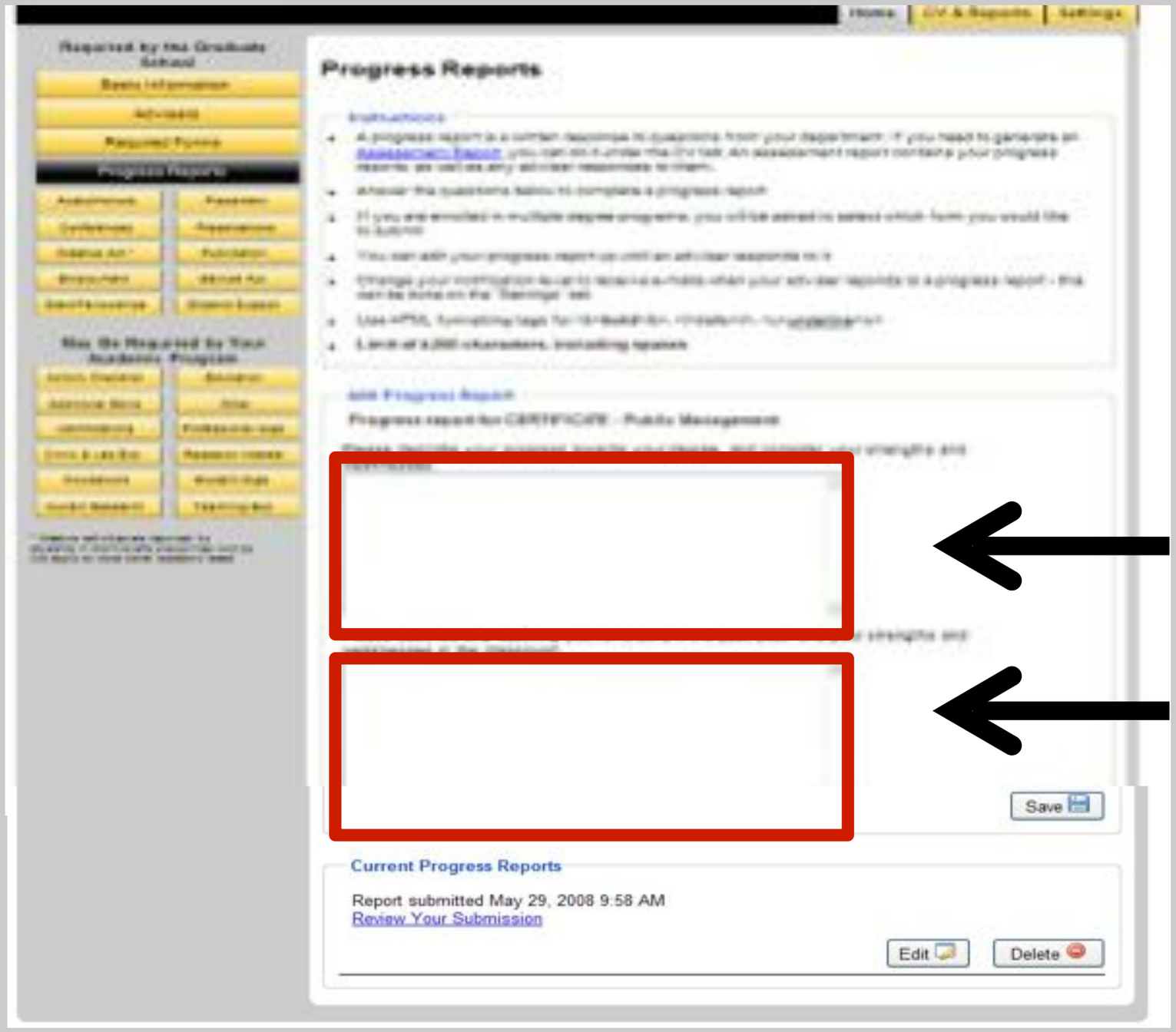
Student Progress Reports

Report on all Advisees

Degree Program Reports

Student Progress Report*

*Mizzou requires annual submission

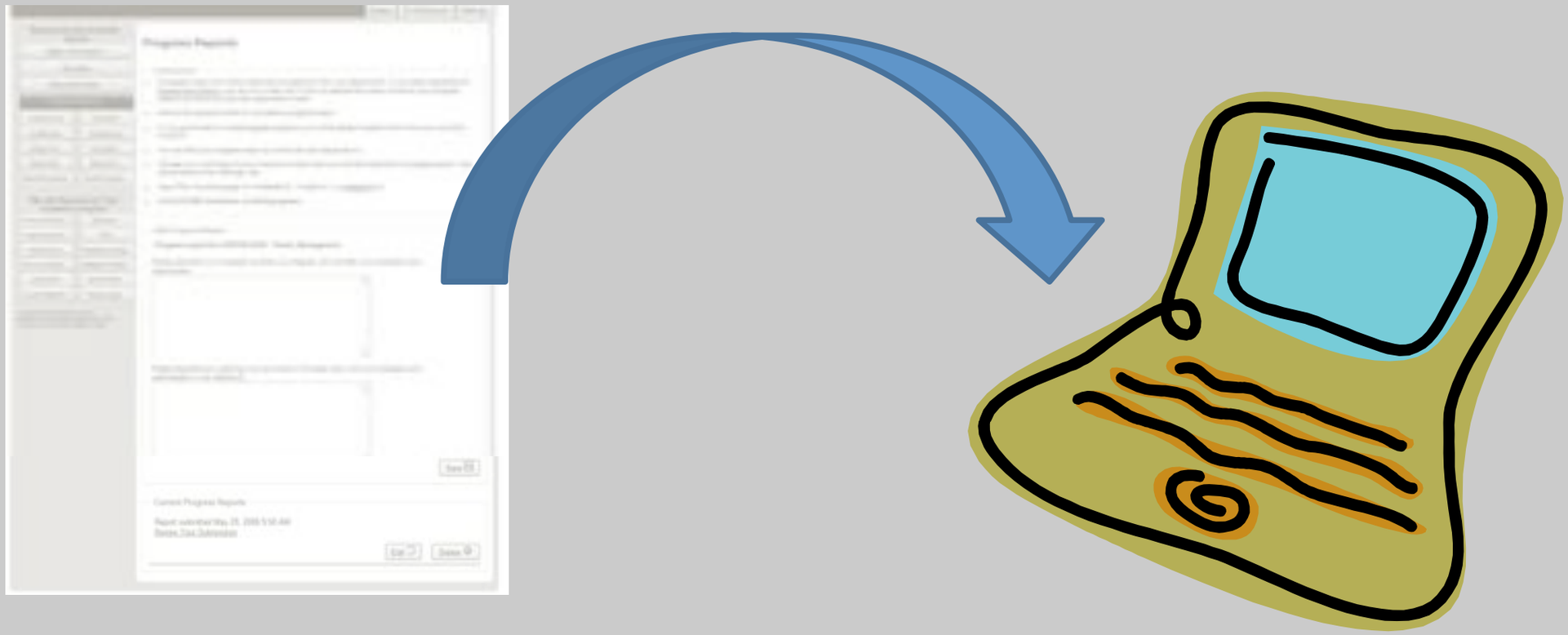


Each program customizes writing prompts & benchmarks.

Student responds to the prompt by typing in the box(es).

The number of boxes can vary.

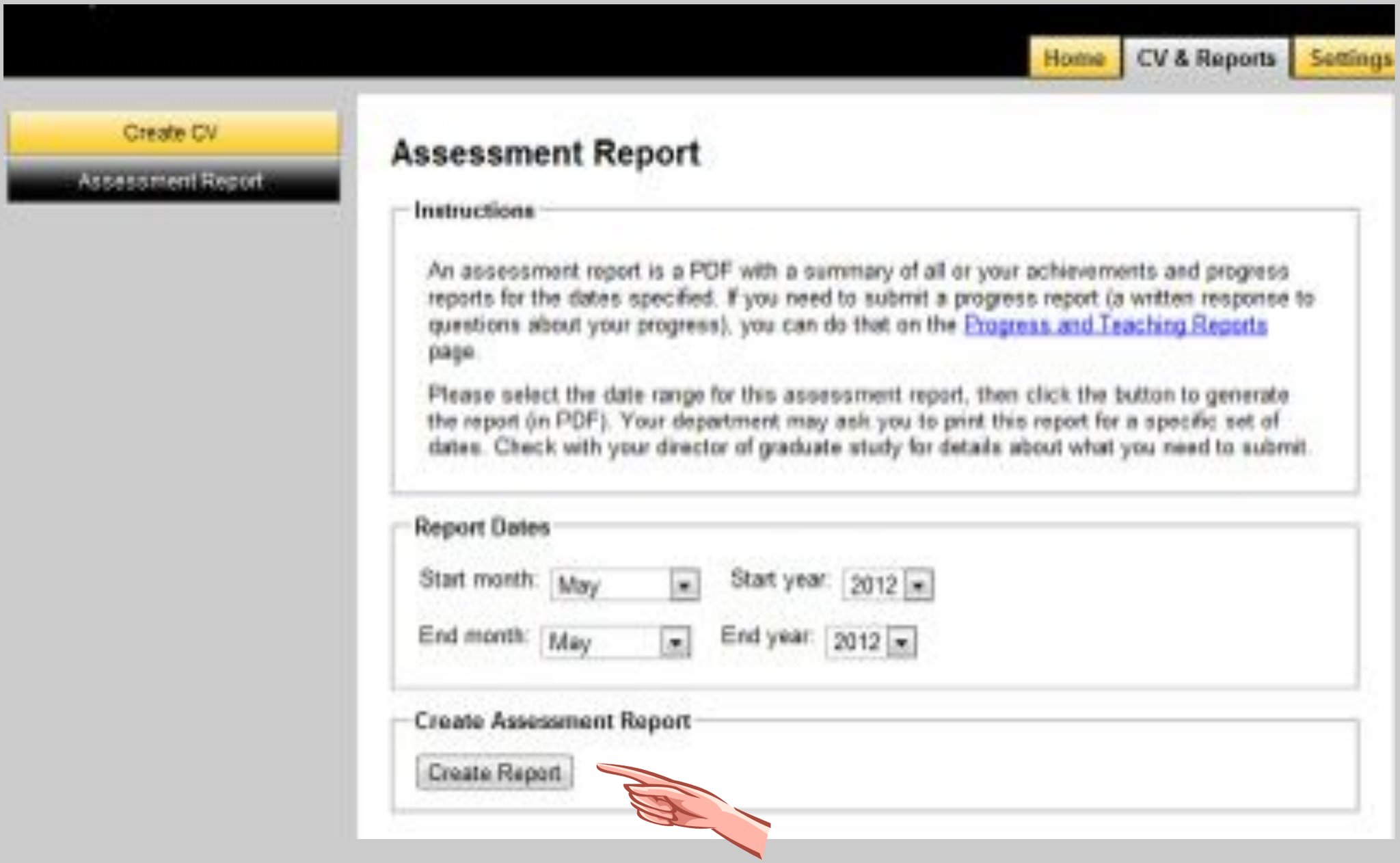
Progress Reports:



1. The GSPS notifies adviser via email that report was submitted.
2. Adviser views report and responds in the GSPS.
3. Student notified via email that adviser responded.
4. Student logs back into the GSPS to view response.
5. GSPS dates & stores all reports & responses.

Students can create a PDF of entire GSPS record.

- On Assessment Report panel, click Create Report button.
- PDF is generated.



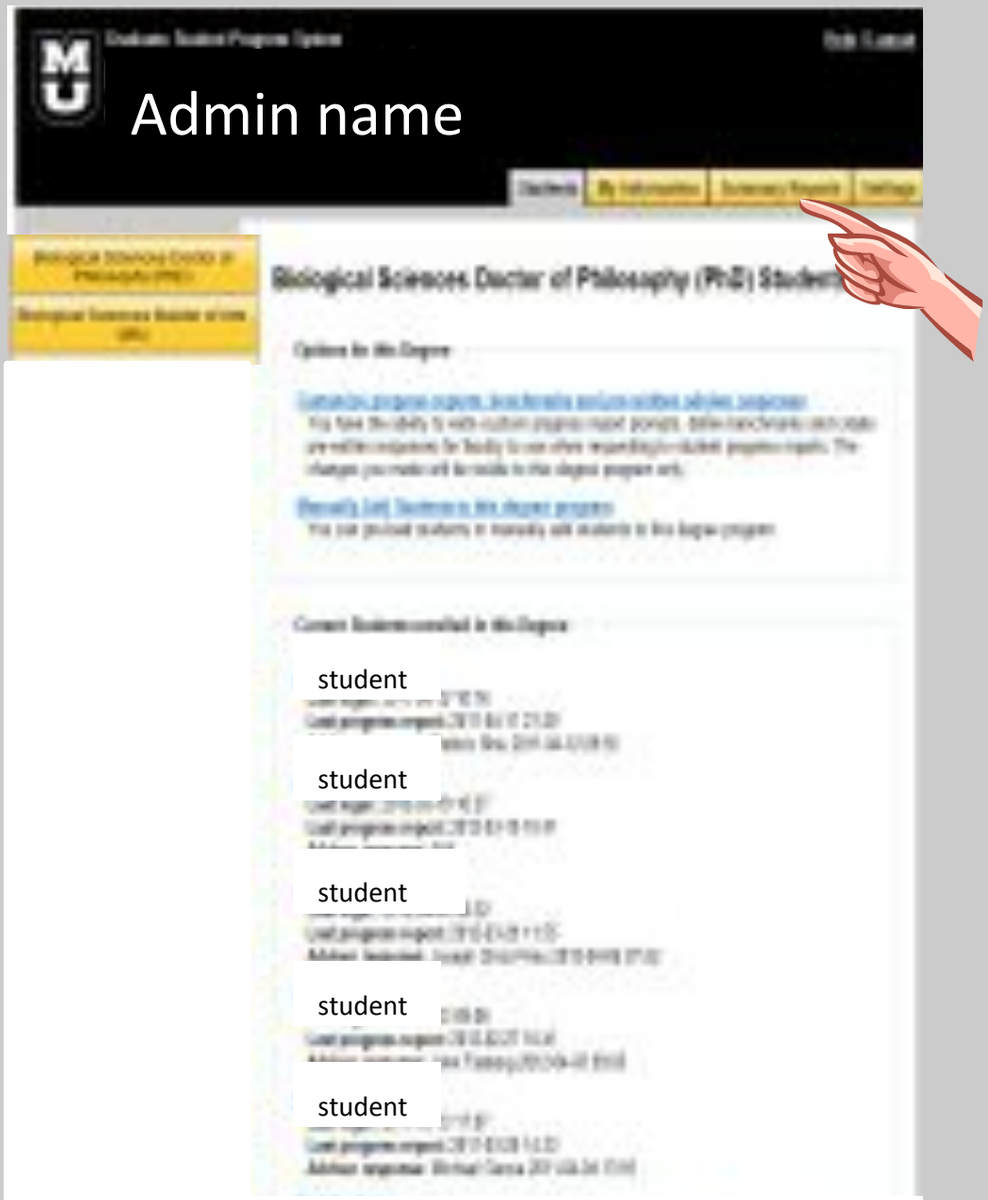
Faculty can create a PDF of individuals' records:

- Select semester, year, or entire enrollment period.
- Click Create Summary button.
- PDF is generated.

Faculty can also create report of all advisees' accomplishments.

- Select semester, year, or entire enrollment period.
- Click Create Report button.
- PDF is generated.

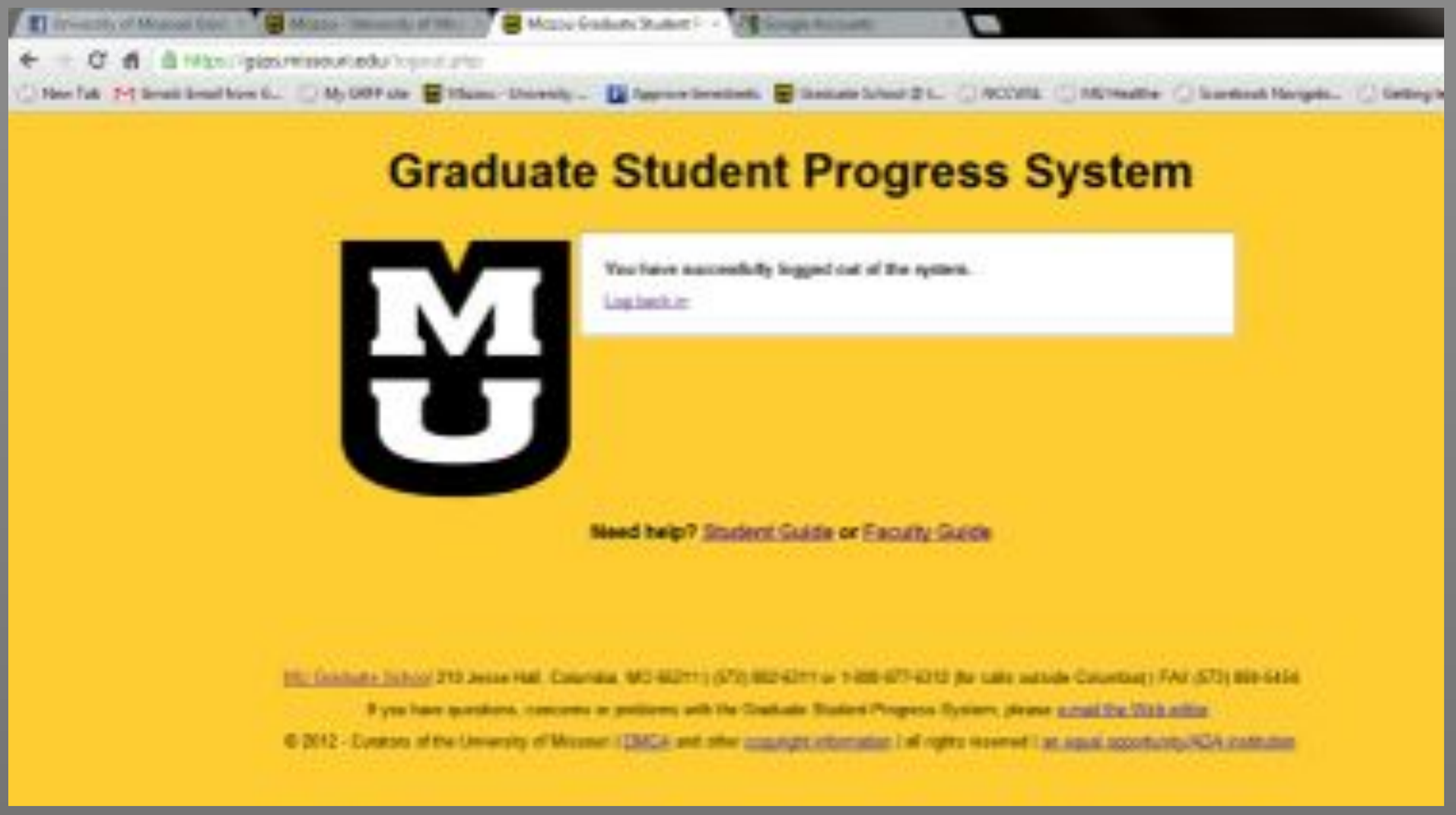
Administrators can create a summary report of all students in a given degree program



- Click **Summary Report** tab
- Select start-end report dates
- GSPS generates Excel report

Any last questions?

GSPS Logout Screen



Graduate Student Progress System gsps.missouri.edu

Graduate Student Progress System

Thank you.