# Graduate Student Tracking Assessment and Accountability

Council of Graduate Schools

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Dean, The Graduate School

Florida State University

### Acknowledgements

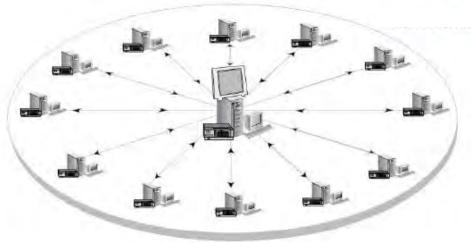
- David Yancey (<u>dyancey@admin.fsu.edu</u>)
- Chris Simonavice
- David Cook



# Why?



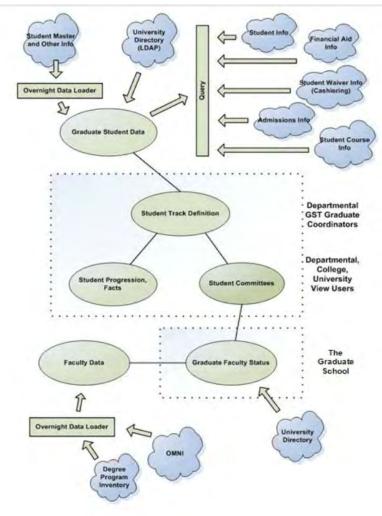




## **Graduate Student Tracking**

- Web-based system w/secure access
- Integrates information from several student databases
  - Financial aid, waiver appointments, directory, student data records
- Allows for other information to be entered
  - Progress towards degree, committee composition
  - Customize tracks for particular degree, majors etc.
- Multiple user roles: add data and view only

# **Graduate Student Tracking**



# **Defining System Needs**

- Advisory committee Gather information pertinent to policies and procedures, benchmarks, etc.
  - University (required/default)
  - College
  - Department
  - Program
- Security and access
  - Accessible electronically from anywhere
  - Authorized access
  - Password protected

### PhD Requirements - University

- Program of study
- Annual review
- Committee composition
- Prelims and admission to candidacy
- 24 dissertation hours
- Defense

### Queries and Reports

- Custom report examples
  - Student graduation counts by major, degree, year
  - Student committee counts for faculty by degree level, by role
  - Enrollment analyses (5 year rule, 7 year rule, time to degree)
  - Test score summaries
  - Student counts by term
  - Student directory information

#### Graduate Student Tracking - Graduate Coordinator Welcome, Mr Christinghar & Simuranian

#### Student Tracking and Information

- FSUSN F [GO] Jump Directly to a Student:
- Jump to a Student by Name (last name, first): [GO]
- Student List / Selection
- Student Selection View Only Menu
- Bulk Editing

#### Reports

- · Report Generator
- Custom Department Reports
- · Custom College Reports
- Student Messaging

#### Management

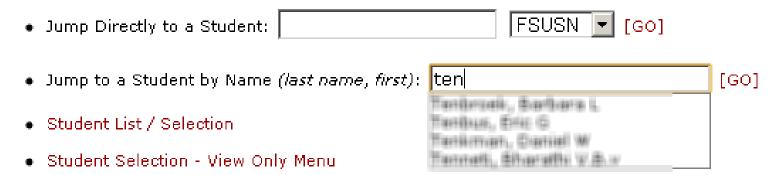
- . Manage Departmental Progression Items, Facts, and Tracks
- Departmental Object and Track Definition Advisor

#### Reference

Manuals, How-To Documentation, and Recent Changes/Updates

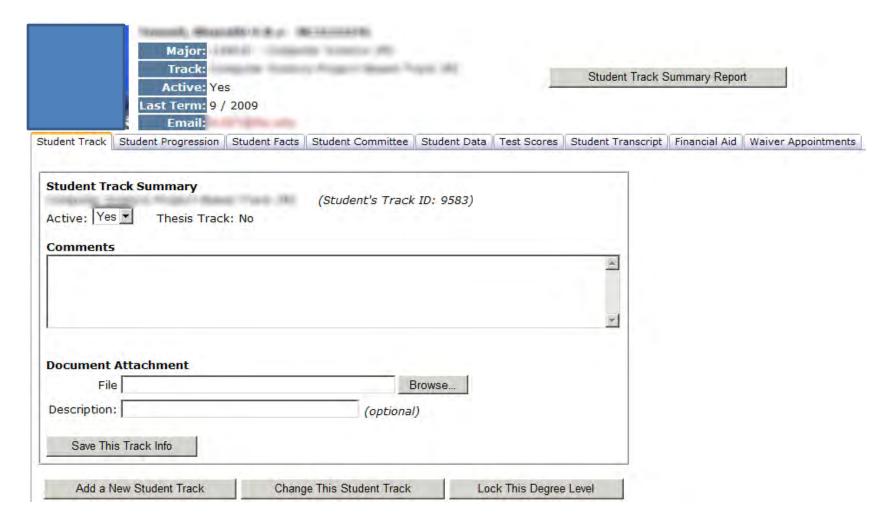
# Selecting a Student(s)

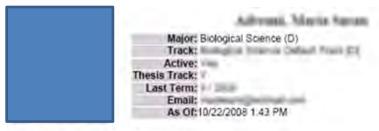
#### Student Tracking and Information



Department: Art			Candidates Or	ıly 🗆 In	clude Ir	nactive [[	ownload] [Cu
Select Name	Major	Level	Candidate	Gender	Race	Last En	r Residency
Select	Studio Art	M		F	3	1 / 2009	F
Select	Studio Art	M		F	1	1 / 2009	F

### Student Track Tab





#### Student Progression Summary

- (1) Program of Study Status. Approved
- (2) Doctoral Teaching Requirement Status: Successfully Completed \*
- (3) Doctoral Seminar Requirement Status: Unspecified
- (4) Doctoral Proposal Status: Approved
- (5) Doctoral Preliminary Examination Status: Unspecified
- (6) Doctoral Admission to Candidacy Status: Unspecified
- (7) Doctoral Residence 24 Semester Hrs in 12 Consecutive Months Status: Yes '
- (8) Doctoral Dissertation Credit 24 Hours Status: Unspecified
- (9) Doctoral Dissertation Defense Status: Unspecified

#### Student Facts Summary

- (1) Courses Taught Comments BSC 3402L, BSC 2010L, BSC 2011L, BSC 4933 Fishes
- (2) Annual Review Status: Satisfactory \* Date: 02/01/2008

#### Student Committee

Co-Chair Co-Chair Member Member Autor, Oct. R

Track Asset A

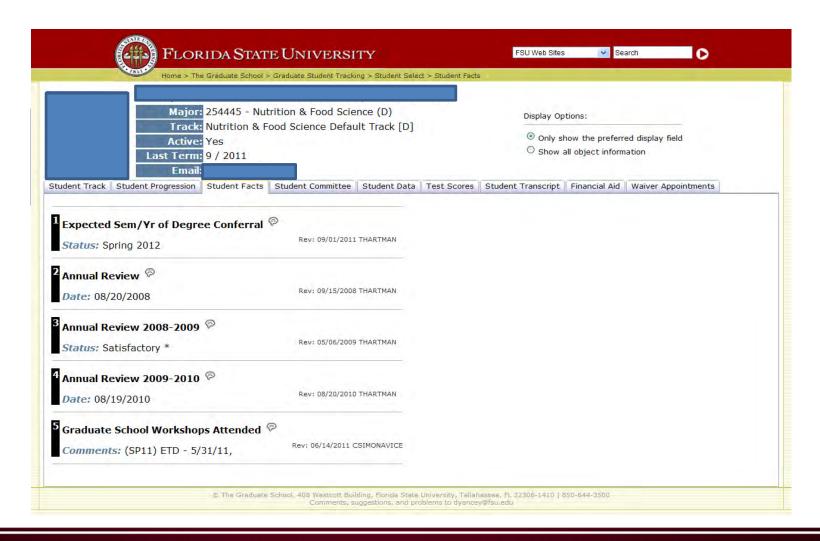
Rosena Obrasiator II

electric (metric)

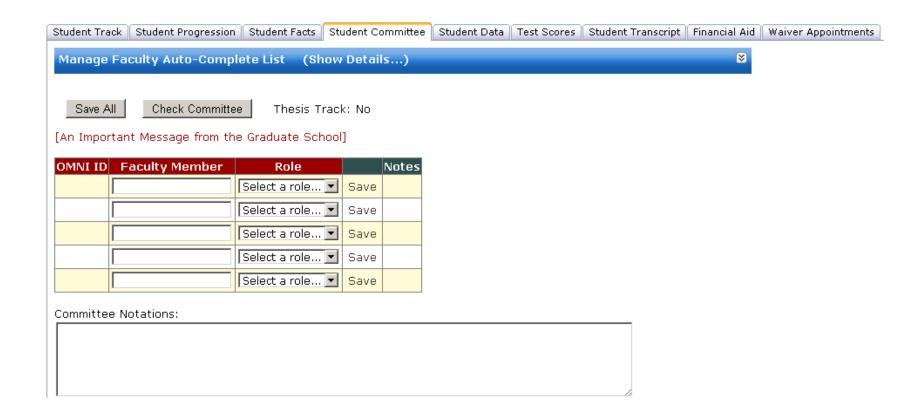
# Student Progression Tab



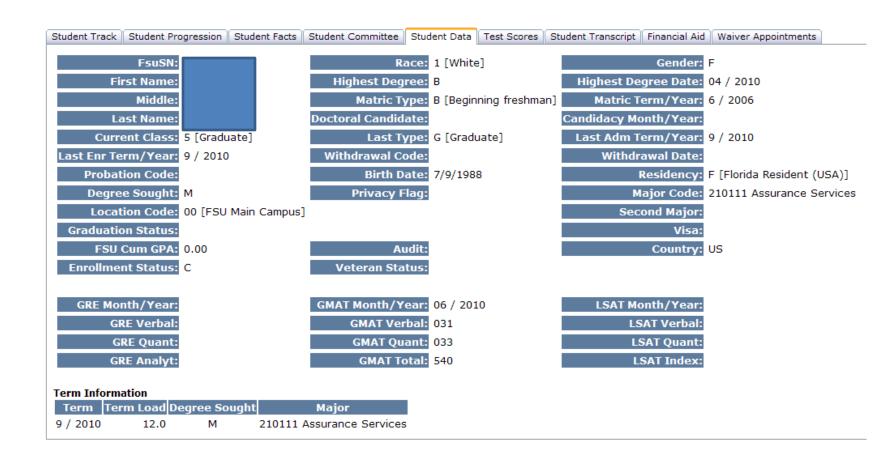
### Student Facts Tab



### Student Committee Tab



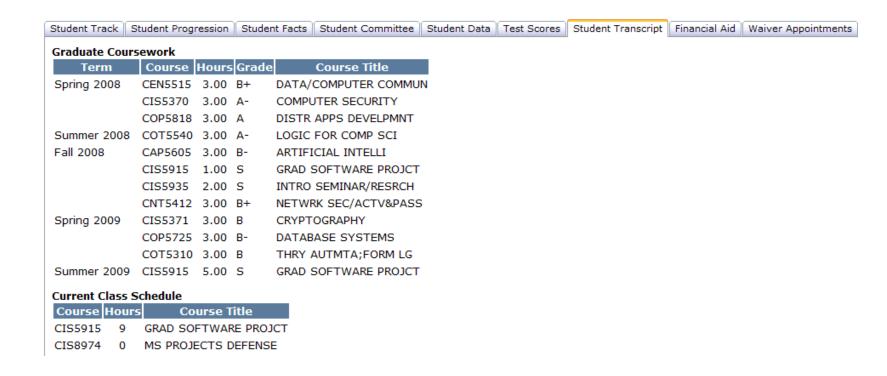
### Student Data Tab



### **Test Scores Tab**

Student Track	Student Prog	gression	Student Facts	Student Committee	Student Data	Test Scores	Student Transcript	Financial Aid	Waiver Appointments
Test Scores									
Test Type	Subject	Test Dat	te Test Score						
GRE	Quantitative	10/2009	5 750	)					
GRE	Verbal	10/2009	5 590	)					
GRE	Writing	10/2009	5 4	+					
IBTOEFL	List Comp	6/2007	28	3					
IBTOEFL	Reading	6/2007	29	)					
IBTOEFL	Speaking	6/2007	26	5					
IBTOEFL	Total	6/2007	107	7					
IBTOEFL	Writing	6/2007	24	1					

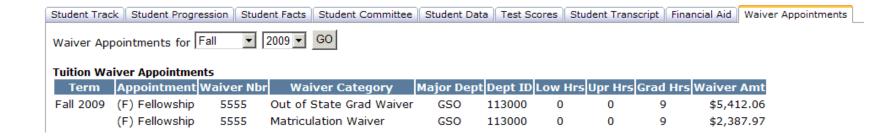
### Student Transcript Tab



### Financial Aid Tab



# Waiver Appointments Tab

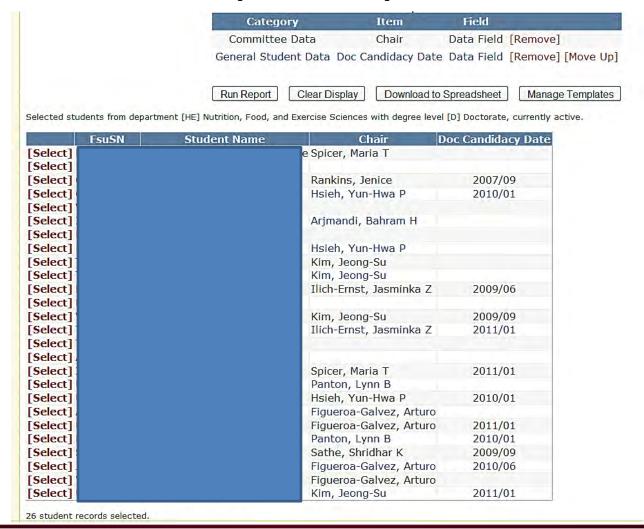


### Report Generator

#### Student Selection:

Academic Department: Accounting		▼
Major: Any of my Majo	ors	Degree Level: Any Level
Student Track: Any of my Trac	ks 🔻	$\square$ Include Inactive Tracks
Record Limit: No Record Limi	t 🔻	
	Add a Column to the Rep	ort:
Category:	Item:	Field:
General Student Data	▼ Class Code ▼	Data Field [Add Column]
Category: Gei Field: Data Field ▼ Condition:	Add a Row Filter to the Reneral Student Data ▼ Item: Cl	ass Code
About this		
selecting a department, major, or students may be included by clicki degree level. Use the [Add Columi	track. By default, the report will or ng the checkbox. By default, the r n] function to select additional info is to the row selection. If multiple t	Begin by limiting the list of students by nly include active students, but inactive eport will include student name, major, and rmation for the report. Use the [Add Filter] filters are selected, all must be true for a
Run Report Clea	r Display Download to Sprea	Manage Templates

### Sample Report



FSU Web Sites



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Home > The Graduate School > Graduate Student Tracking > Custom Department Reports Menu

#### **Custom Graduation Reports**

Grad Counts by Major/Degree

A crosstab report of graduation counts by major and degree. The report is for a selected term and department, including both active and inactive students. You may click on a count to see the graduating students in the selected category. You may further drill down to student details by selecting a student. An option is available to download the counts into a spreadsheet.

Grad Counts by Major/Year

A crosstab report of graduation counts by major and academic year. The report is for a selected degree and department, including both active and inactive students. You may click on a count to see the graduating students in the selected category. You may further drill down to student details by selecting a student. An option is available to download the counts into a spreadsheet.

Grad Counts by Degree/Year

A crosstab report of graduation counts by degree and academic year. The report is for a selected department, including both active and inactive students. You may click on a count to see the graduating students in the selected category. You may further drill down to student details by selecting a student. An option is available to download the counts into a spreadsheet.

Select Graduation Status

A list of students with a selected graduation status is displayed. Student selections may be made by selecting a department, major, degree, and/or term. All selections include both active and inactive students. You may further drill down to student details by selecting a student. An option is available to download the selected student list into a spreadsheet.

#### **Custom Committee Reports**

Committee Counts for Departmental Students

A crosstab report with a count of committee roles played by faculty. The counts are for graduate students with an active track in the selected department. Faculty are not limited to the selected department.

Committee Counts for Departmental Faculty A crosstab report with a count of committee roles played by faculty. The counts are for all graduate students with an active track regardless of department. Faculty are limited to the selected department.

**Graduate Faculty Status** 

Display the graduate faculty status for a selected faculty member. Multiple status records may be displayed. Display students for which the faculty member is serving as a committee member.

Graduate Faculty Status for Department Display graduate status for faculty. Select whether to display faculty with status in a degree program that is associated with a selected department, or display faculty that are associated with a department. Drill down to show students associated with the faculty member or drill down to show graduate status details.

**Committee Composition Analysis** 

A report of graduate committee composition for currently active students in the department. This analysis evaluates committees as provided in the "Student Committee" tab with respect to university requirements.

**Committee Summary Report** 

A report of graduate committees for students selected based on department, major, track, degree level, or enrollment status. An option is available to download the counts into a spreadsheet.

Committee Membership by Year

A report of committee membership by year for a selected committee role. This analysis evaluates all faculty associated with a selected department. Detailed and summary counts are available based on the final committee composition or based on a history of committee

#### Other Reports

Various enrollment report options including time to graduation, time since last admit, 5 year rule, 7 year rule, time since doctoral **Assorted Enrollment Analyses** candidacy, etc.

A report of the time that a student was (or has been) enrolled in a given major and degree level. Information includes the student's name, Time Enrolled major, degree level, years enrolled, last admit date, and graduate matriculation.

> A crosstab report with student counts by term and degree level for a selected department or major. You may click on a count to see the students composing the selected category. You may further drill down to student details by selecting a student. An option is available to download the counts into a spreadsheet.

A report of student demographic information including FSUSN, name, gender, race, residency, and visa. Student selections may be made based on department, major, track, degree level, and enrollment status.

A report of student information taken from the university directory. Information includes the student's email address, display name, OMNI ID, and status. An option is available to download the information into a spreadsheet.

A report of student course information for the current term. Information includes the student's name, course number, course hours, and course title. Student selections may be made based on department, major, track, or degree level.

A report of incomplete grades that have been given to currently active students in the department. Incomplete grades are normally resolved in a subsequent term. The resolution of these incompletes is not indicated in this report.

A report of academic test scores for graduate students, which include GRE, GMAT, IBTOEFL, LSAT, CIES SPEAK, TOEFL, etc. Student selections may be made based on department, major, track, degree level, or enrollment status.

A crosstab report of average scores for GRE, GMAT, LSAT summarized by major. The scores are for graduate students with an active track in a selected department, major, or track.

A report of waivers that have been awarded to currently active students in the department, regardless of source. The information presented here is correspondent to that presented in the "Waiver Appointments" tab.

A report of waivers and scholarships that have been awarded to currently active students in the department from Financial Aid. The information presented here is correspondent to that presented in the "Financial Aid" tab.

A crosstab report of admissions status counts by term. For counts of students with Enrolled status, a drill down function is provided to access other GST student information.

This function is designed to report students enrolled in a course with a selected course number in the current term. Courses at the 5000level or higher are listed that are associated with the selected department. Student major and level are pulled from the "Student Master".

This report compares current faculty graduate status with course section information in the selected term. It will report course sections in which the instructor does not possess appropriate graduate status to teach the course.

**Student Counts by Term** 

Student Demographic Info

**Student Directory Info** 

Student Course Schedule

Incomplete Grade Summary

Detailed Test Scores

**Test Score Summary** 

**Waiver Appointments Summary** 

**Financial Aid Summary** 

Admissions Summary by Term

Students Taking a Course

**Graduate Teaching Status Course** Review

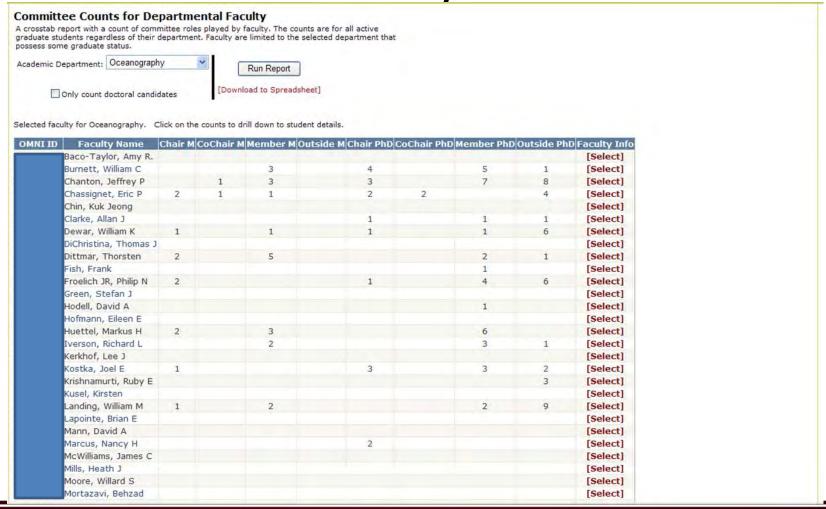
# Grad Counts by Major/Year



<b>Major Code</b>	Major Name	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
210112	Accounting Information Systems	4	5	11	4	4	4	1
210111	Assurance Services	2	6	11	10	13	19	17
210114	Corporate Accounting		4	3	4	6	8	9
210113	Taxation	6	9	12	23	31	11	22

Click on a number to drill down to a list of students.

# Committee Counts for Departmental Faculty



# Faculty Info



#### **Graduate Status Database Information:**

Name:	Department: [084000] Physics
Tenure Status: Tenured	OMNI ID:

#### Graduate Status for Committees Formed Prior to Fall 2009

Degree Category	Degree Title	Graduate Status	Start Date	Temporary Status	End Date
400801	Physics	DDS	11/11/2003	No	

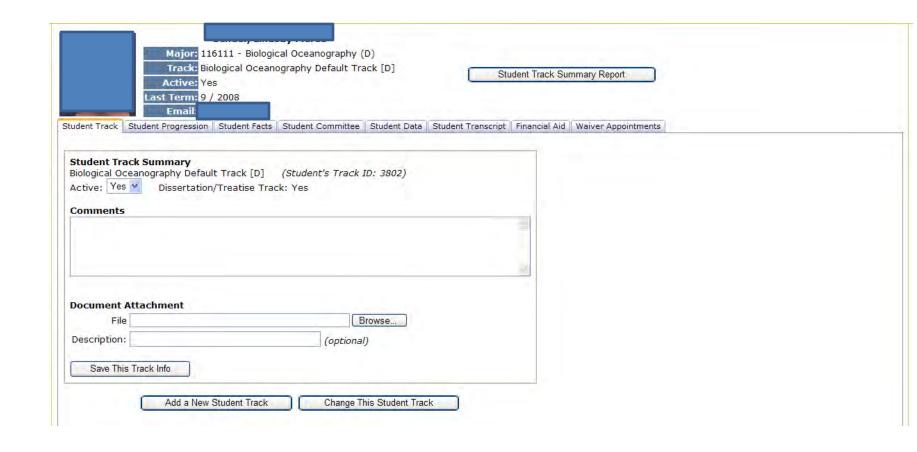
#### Graduate Status for Committees Formed on or after Fall 2009

Degree Catego	ry Degree Title	Graduate Status	Start Date	Temporary Statu	s End Date
400801	Physics	GFS	01/01/2009	No	

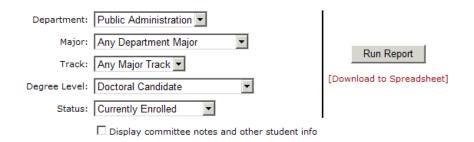
#### Participation on Student Graduate Committees

FsuSN Name		Major Code Major Degree Level			Role	Candidate Active Grad Status Grad Degree		
	A 100 TO 1	118110	Physics	D	Chair		Y	[Select]
		118110	Physics	D	Member	Υ	Υ	[Select]

### **Drill Down to Student**



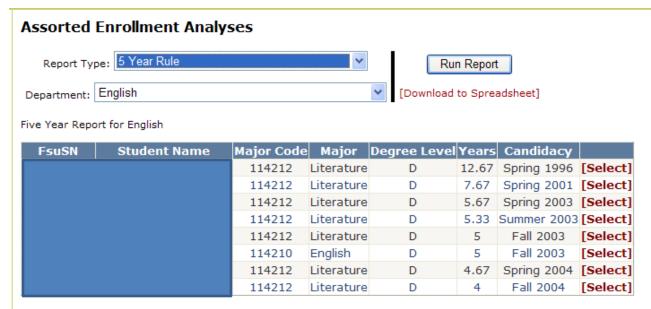
# Committee Summary Report



Currently Enrolled students in Department: Public Administration, Degree : 'Doctoral Candidate'

Student Name	FsuSN	Chair	Co-Chair	Member	Member	Member	Outside Member
MRROL TRES	BEGORDERBED	Brower, Ralph S		Dehaven-Smith, Lance M	Feiock, Richard C		Schwartz, Robert A
Especial distribute	SECONOMISE.	Dehaven-Smith, Lance M		Klay, William E	Yang, Kaifeng		Greek, Cecil E
Entry Elver Been	diam'r.	Berry, Frances S		Eger, Robert J	Yang, Kaifeng		Barrilleaux, Charles J
Balletin, Salatin, S	110071000	Berry, Frances S		Lee, Keon-Hyung	Dehaven-Smith, Lance M		Weissert, Carol S

### Other Reports



#### About the selected report:

Report the elapsed time since reaching candidate status, for students with an active student track in a major associated with a given department. Treat each elapsed semester as 1/3 year and exclude the current term. Limit the student list to only include the D degree level, and elapsed years greater than or equal to 4 years. (This will give an indication of those that are about to run into the 5 year rule).

# Student Messaging

Message Subject:			
Message Body:			Show GST Tags
			_
	Message Format: 🌀 Pla	ain Text O HTML Text	
CC for all messages inv	olving this template:		<b></b>
<u> </u>			V
	Template Name:		8
Save Template	Close Without Saving	Delete Template	Prepare Messages

### Department & College

- Enter progress information
  - University requirements
    - Annual reviews
    - Committee information
    - Prelims
  - Department requirements
    - Program of study
    - Presentations & publications
    - Teaching

### **Graduate School**

- Reports as described
- Validate student committees for thesis, treatise, and dissertations
- Graduate School enters information:
  - Fellowships
  - Workshops attended
  - Scores on SPEAK test
- Check student record when requests are made for extensions and exceptions
- Evaluate retention and completion as they relate to fellowship support, professional development workshops attended
- Departments and Colleges can check student committee service of faculty

### Questions