

CGS Master's Committee

Revised 2-20-15

I. Definitions

This committee will be called the CGS Master's Committee.

II. Mission

The Committee is created for the purpose of advising the CGS staff and various CGS governance committees concerning best practices and research activities concerning master's programs, master's students, and master's-focused institutions. The specific purposes of the Committee may include the following:

- Advising CGS staff on current CGS best practices projects;
- Advising CGS staff on topics for consideration for the annual CGS Annual Meeting, and providing support in presenting and/or identifying potential speakers for the CGS Annual Meeting;
- Providing support and insight to the CGS Government Relations Committee on any proposed federal legislation, regulations, or programs that would impact graduate studies or students at masters-focused institutions.
- Providing support and insight to the CGS Committee on Research and Information Services on any benchmarking activities, data collection and analysis, specific to masters programs, degree seeking and earning students, and masters focused institutions.
- Assisting CGS staff in efforts to promote master's education within the graduate education community and to public policy makers.

III. Membership and Organizational Structure

Members shall be the primary (or secondary) representative of a "Regular" CGS member institution and will be selected and appointed by the CGS President to be broadly representative of CGS institutional membership.

Appointments are from January 1 until December 31. A term of membership shall be two years, with the option of one additional two-year term. No more than six and no fewer than four members shall serve on the Committee at a given time.

If a member ceases to serve as the primary or secondary representative of a CGS member institution, s/he must resign her/his position on the committee.

IV. Procedural Rules

Meetings: The Committee will meet at least once per year, upon the occasion of the CGS Summer Workshop. Additional meetings, face-to-face or electronic, may be scheduled associated with the CGS Annual Meeting or upon agreement of the Committee.

Notes on each meeting will be kept by CGS staff. Copies will be distributed upon request to the CGS President and will be kept on file by CGS staff.



Recommendations and Reports: Any recommendations made by the committee will be made by consensus. It is the sole prerogative of the CGS President to take into consideration any recommendations that may be made by the Committee. When appropriate, recommendations will be submitted to the CGS President by CGS staff, and a report on the results of any recommendations will be made at the next Committee meeting.

Associated Costs: CGS is not responsible for any costs associated with serving on the Committee (including travel, registration, and accommodation costs at the CGS Annual Meeting).