# **NEW DEANS INSTITUTE**

# **SATURDAY, JULY 11, 2009**

7:30 AM - 5:00 PM REGISTRATION AND TICKET SALES VERCHÈRE

8:00 AM - 8:30 AM

#### **BREAKFAST WITH PEARSON**

**FRONTENAC** 

The presentation will provide an overview of the newly-developed Pearson Test of English Academic (PTE Academic), a computer-based assessment of English language skills for non-native speakers. Pearson will share how institutions can benefit from accepting PTE Academic scores, which will provide a more accurate and authentic measure of test takers' English proficiency.

Speaker: Cecil Broadnax, Director, Pearson Language Tests

8:30 AM - 9:00 AM

### **WELCOME AND INTRODUCTIONS**

SALLE DE BAL

Debra W. Stewart. President. Council of Graduate Schools Karen DePauw, Chair, Board of Directors, Council of Graduate Schools and Vice President and

Dean, Graduate Education, Virginia Tech

9:00 AM - 9:45 AM

#### Session I: Freshman Deans' Reflections

SALLE DE BAL

The New Deans Institute generally consists of the sages of the graduate deanery speaking to newcomers about how to be as effective as possible in their graduate school roles. Here, four deans who are themselves "freshman" deans at their institutions, either in or just completing their first year in the position, will report on their experiences. Each speaker will share his or her answer to the questions: "What is the information I didn't have that I wish I would have had during the first year on the job?" and "What was my biggest challenge and my most effective strategy for overcoming this challenge?"

Chair: Allison Sekuler, Associate Vice-President and Dean, Graduate Studies, McMaster

University

Speakers: Beverly Karplus Hartline, Dean, Graduate Studies and Research, University of the

District of Columbia

MJT Smith, Dean, Graduate School, Purdue University

Richard Smith, Dean, Washington University

9:45 AM - 10:30 AM

### SESSION II: GOVERNANCE AND ORGANIZATION

SALLE DE BAL

This session focuses on how graduate deans can work with current organizational and governance structures within their institutions and provides alternative models for structure and operations of graduate schools. Session leaders include experienced deans from public and private institutions.

Speakers: Jeffery Gibeling, Dean, Graduate Studies, University of California, Davis

Larry Lyon, Dean, Graduate School, Baylor University

Susan Stites-Doe, Dean of Graduate Studies, The College at Brockport

10:30 AM - 11:00 AM

### MORNING REFRESHMENTS

**V**ERCHÈRE

**SPONSORED BY CONCORDIA UNIVERSITY** UNIVERSITÉ LAVAL

11:00 AM - 12:15 PM

### SESSION III: BUDGET AND STAFF MANAGEMENT STRATEGIES

SALLE DE BAL

This session will share strategies for making difficult management decisions that often confront deans, including those involving budget and personnel. Budget issues will include managing with less and strategies to effectively prioritize budget items, as well as to retain or grow graduate school resources. Staff issues will include managing a small staff with few resources, "inheriting" a staff, and good personnel practices. Three mini case studies will be presented.

Karen Klomparens, Associate Provost and Dean, Graduate School, Michigan State Speakers:

University

George Walker, Senior VP Research Development and Graduate Education, and

Dean, University Graduate School, Florida International University

12:15 PM - 1:45 PM

**NETWORKING LUNCH** 

CHAMPLAIN AND BIBLIOTHÈQUE

### **NEW DEANS INSTITUTE**

# **SATURDAY, JULY 11, 2009**

#### 1:45 PM - 3:00 PM

### SESSION IVA: POLITICAL ENGAGEMENT

SALLE DE BAL

This session will focus on political engagement from both an internal and external perspective. Presenters will describe political issues that deans may expect to encounter as well as resources and strategies for responding. Participants will review and discuss a case study as part of the session.

Chair: James Wimbush, Dean of the University Graduate School, Indiana University
Speakers: Karen DePauw, Chair, Board of Directors, Council of Graduate Schools and Vice

President and Dean, Graduate Education, Virginia Tech Maureen Grasso, Dean, Graduate School, University of Georgia

Patricia McAllister, Vice President, Government Relations and External Affairs,

Council of Graduate Schools

### 1:45 PM - 3:00 PM

# SESSION IVB: GRADUATE ADMISSIONS AND FINANCING OVERVIEW FOR ASSOCIATE/ASSISTANT DEANS

**FRONTENAC** 

Graduate admissions and financial aid are among the key factors in defining the quality and character of a university's graduate programs. In this session focused specifically for assistant and associate deans, speakers will address graduate financing and admissions as seen from a dean's perspective. Organizational structure, admission processes and financial aid decisions, as well as other special issues as proposed by the audience will be addressed.

Speakers: Sheila Bonde, Dean, Graduate School, Brown University

Nancy Stamp, Vice Provost and Dean, Graduate School, Binghamton University

#### 3:00 PM - 3:30 PM

#### **AFTERNOON REFRESHMENT BREAK**

**VERCHÈRE** 

**SPONSORED BY** 

BINGHAMTON UNIVERSITY McMaster University

MISSOURI UNIVERSITY OF SCIENCE & TECHNOLOGY
UNIVERSITY OF MASSACHUSETTS BOSTON

### 3:30 PM - 4:45 PM

### SESSION V: PROGRAM QUALITY ASSESSMENT

SALLE DE BAL

The presenters will discuss indicators of quality in graduate education, national rankings schemes that matter, the politics of assessment, relationships between quality assessment and ongoing practices of program development and how to link quality assessment to other processes such as budget, strategic planning, and fellowship allocations.

Speakers: Robert Augustine, Dean, Graduate School, Eastern Illinois University

Janet Weiss, Vice Provost for Academic Affairs and Dean, Graduate School,

University of Michigan

William Wiener, Vice Provost for Research and Dean, Graduate School, Marquette

University

### 4:45 PM - 5:00 PM SESSION VI: WRAP UP

SALLE DE BAL

Debra W. Stewart, President, Council of Graduate Schools

### 7:00 PM

### **OPTIONAL DINNER SIGN-UPS**

### SIGN-UP AT THE REGISTRATION AREA OR AT AFTERNOON BREAK

Dine out with fellow participants and members of the CGS board and staff! Sign-up sheets will be posted during the Institute. Dining options will vary, and dinner is dutch.

# **SUNDAY, JULY 12, 2009**

8:00 AM - 5:00 PM REGISTRATION AND TICKET SALES

**V**ERCHÈRE

7:30 AM - 12:00 PM

**CGS BOARD OF DIRECTORS MEETING** 

**BELLEVUE** 

8:45 AM - 12:00 PM

SPECIAL EVENT: HISTORIC QUÉBEC CITY WALKING TOUR

**HOTEL LOBBY** 

See and feel the unique "old world" ambiance of Québec City as a guide leads you through the enclave of cobbled lanes and winding streets that weave together monuments, museums, churches, shops and outdoor cafes. The tour begins at the hotel and ends at Place-Royale, the cradle of French civilization in North America. The tour includes a ride in the funicular, an inclined cable railway that links Upper Town to Lower Town. Time at the end will be included to explore on your own. Comfortable shoes recommended. Ticket price: \$35. Pre-registration required.

1:00 PM - 1:30 PM

**OVERVIEW OF GRADUATE EDUCATION AND CGS** 

SALLE DE BAL

Debra W. Stewart, President, Council of Graduate Schools

1:30 PM - 3:00 PM

PLENARY I: BUDGETING FOR EXCELLENCE IN CHALLENGING FINANCIAL TIMES

SALLE DE BAL

Most colleges and universities are experiencing budget challenges in these difficult economic times. However, graduate deans continue to strive for excellence in graduate education. Speakers at this plenary will describe budgeting strategies aimed to maintain or improve the quality and competitiveness of graduate programs at their institutions even in challenging times.

Chair: Pamela Stacks, Associate Vice President, San Jose State University

Speakers: Andrew Comrie, Dean, Graduate College and Associate VPR, University of Arizona

Dennis Grady, Dean, College of Graduate and Professional Studies, Radford

University

Fred Hall, Dean, Graduate Studies, University of Calgary

3:00 PM - 3:30 PM

AFTERNOON REFRESHMENT BREAK

**VERCHÈRE** 

**SPONSORED BY** 

BROWN UNIVERSITY

**FORDHAM UNIVERSITY** 

MISSOURI UNIVERSITY OF SCIENCE & TECHNOLOGY

RYERSON UNIVERSITY

STONY BROOK UNIVERSITY

**SUNY Oswego** 

**UNIVERSITY OF NEW HAMPSHIRE** 

**UNIVERSITY OF REGINA** 

3:30 PM - 5:00 PM

**CONCURRENT DEAN DIALOGUES** 

MASTER'S ATTRITION AND COMPLETION: WHAT WE KNOW AND WHAT WE NEED TO FIND OUT

FRONTENAC

Several major studies, including CGS' PhD Completion Project, have investigated completion and attrition among doctoral students, but little is known about completion and attrition rates of master's students and the factors that contribute to successful completion. This session will provide an opportunity for deans to discuss what we know about master's completion and attrition and what we still need to find out.

Speakers:

Cynthia Brown, Vice Provost, Graduate Studies, Academic Centers and Continuing

Education, University of Texas-Pan American

Janice Deakin, Associate Vice-Principal and Dean, School of Graduate Studies,

Queen's University

Moheb Ghali, Vice Provost for Research and Dean, Graduate School, Western

Washington University

# **SUNDAY, JULY 12, 2009**

3:30 PM - 5:00 PM **CONCURRENT DEAN DIALOGUES (CONTINUED)** 

ETHICS EDUCATION AND THE RESPONSIBLE CONDUCT OF

**JACQUES CARTIER** 

**RESEARCH: WHAT WORKS?** 

The America COMPETES ACT mandates that all graduate students, undergraduates, and postdoctoral researchers funded on NSF grants and traineeships receive "training and oversight in the responsible and ethical conduct of research." As universities respond, the need to identify what works has never been greater. Speakers will discuss the NSF requirement, model RCR and research ethics programs, and strategies for assessing learning and institutional climate. Deans from CGS RCR initiatives, including the current Project for Scholarly Integrity, will describe evidence-based efforts to improve research ethics education and RCR training for graduate students.

Jean Feldman, Head, Policy Office, National Science Foundation Speakers:

Michael Mumford, Director, Center for Applied Social Research, University of

Oklahoma

Lisa Tedesco, Vice Provost, Academic Affairs and Graduate Studies and Dean,

Graduate School, Emory University

T.H. Lee Williams, Vice President, Research and Dean, Graduate College,

University of Oklahoma

6:00 PM - 7:00 PM **OPENING RECEPTION**  **VERCHÈRE** 

7:00 PM - 9:00 PM

**OPENING DINNER** 

SALLE DE BAL

### **SUMMER WORKSHOP**

Monday, July 13, 2009

7:30 AM - 3:30 PM

**REGISTRATION AND TICKET SALES** 

**VERCHÈRE** 

7:30 AM - 8:30 AM

#### **BREAKFAST WITH UMI DISSERTATIONS PUBLISHING**

**FRONTENAC** 

During this session, David Mendez, new UMI Director, will provide an overview of trends regarding dissertation publishing; including delayed dissemination, on-line submissions and master's theses publishing. In addition, this presentation will include an update of the new features and services that will be available in 2010 for the 700 university partners around the world. As an advocate for excellence in graduate education, ProQuest UMI continues to be a proud sponsor of the 2009 CGS Summer Workshop. Presider: David Mendez, Director, Dissertations Publishing, ProQuest UMI

9:00 AM - 10:30 AM

### PLENARY II: THE ROLE OF TECHNOLOGY IN GRADUATE EDUCATION

SALLE DE BAL

Although students' technology use may be what we notice first, deeper changes are underway in higher education. Information technology has catalyzed the creation of new forms of communication, self-expression, collaboration, learning and scholarship—all reshaping the educational landscape. An exploration of trends in technology highlights potential shifts in graduate education.

Karen DePauw, Chair, Board of Directors, Council of Graduate Schools and Vice Chair:

President and Dean, Graduate Education, Virginia Tech

Diana Oblinger, President and CEO, EduCause Speaker:

Respondent: J. Bruce Rafert, Vice Provost and Dean, Graduate School, Clemson University

10:00 AM - 11:30 AM

### "THERE'S A DEAN IN MY LIFE!" A PANEL FOR DEAN SPOUSES AND PARTNERS

**Q**UÉBEC

Join dean spouses and partners for a panel discussion on what it means to support a graduate dean. Learn how others have assisted their spouses and partners in their dean roles, in areas such as fundraising, special events, academic functions and transitioning away from the deanship.

Presiders: Eddie Speas, Cheryl Black-Fitzpatrick, Shelli Fowler, and Marsha Gibeling

# **MONDAY, JULY 13, 2009**

10:30 AM - 11:00 AM

MORNING REFRESHMENT BREAK

**VERCHÈRE** 

**SPONSORED BY** 

L'Université de Sherbrooke

MISSOURI UNIVERSITY OF SCIENCE & TECHNOLOGY

**QUEEN'S UNIVERSITY** 

RENSSELAER POLYTECHNIC UNIVERSITY

UNIVERSITÉ DU QUÉBEC

YORK UNIVERSITY

11:00 AM - 12:15 PM HOT TOPIC SESSIONS

HOT TOPIC: GRADUATE STUDENT SUPPORT

**BELLEVUE** 

Facilitators: F. Douglas Boudinot, Dean, Graduate College, Virginia Commonwealth University

Debasish Dutta, Associate Provost and Dean, Graduate College, University of

Illinois at Urbana-Champaign

HOT TOPIC: PROFESSIONAL SCIENCE MASTER'S

Rose

Facilitators: David King, Dean, Graduate Studies and Research, SUNY Oswego

Carol Van Hartesveldt, Division Director (Acting), EHR, National Science

Foundation

HOT TOPIC: CAREER EXPLORATION FOR GRADUATE STUDENTS

Facilitators: Eva Pell, Senior VP for Research and Dean, Graduate School, Pennsylvania State

University

Jo Rae Wright, Vice Provost and Dean, Graduate School, Duke University

HOT TOPIC: ENROLLMENT MANAGEMENT AND STUDENT RECRUITMENT LAVAL

Facilitator: Sally Francis, Dean, Graduate School, Oregon State University

HOT TOPIC: INTERNATIONAL COLLABORATIONS PETIT FRONTENAC

Facilitators: Barbara Evans, Dean, Faculty of Graduate Studies, University of British Columbia

Linda Lacey, Dean, Graduate School, New Mexico State University

HOT TOPIC: INFORMATION MANAGEMENT

FRONTENAC

Facilitators: Karen DePauw, Chair, Board of Directors, Council of Graduate Schools and Vice

President and Dean, Graduate Education, Virginia Tech

Carolyn Watters, Dean, Dalhousie University

12:15 PM - 1:30 PM NETWORKING LUNCH

**JACQUES CARTIER & CHAMPLAIN** 

1:30 PM - 3:00 PM

**CONCURRENT DEAN DIALOGUES** 

USING NRC RESEARCH DOCTORATE ASSESSMENT DATA TO IMPROVE PROGRAMS

**FRONTENAC** 

This session will address the following questions: What can you learn about how to improve your programs from the NRC Research Doctorate Assessment? What will the ratings and rankings tell you about how your programs compare with others? What will you see in the data provided to you on release? How do you explain the methodology producing these outcomes to internal and external audiences?

Speakers: Charlotte Kuh, Deputy Executive Director, Policy and Global Affairs, National

Research Council

Patrick Osmer, Vice Provost, Graduate Studies and Dean, Graduate School, Ohio

State University

1:30 PM - 3:00 PM CONCURRENT DEAN DIALOGUES (CONTINUED)

# DEVELOPMENT AND DELIVERY OF ON-LINE PROGRAMS: THREE VIEWPOINTS

SALLE DE BAL FOYER

On-line instruction is an important part of how universities and graduate programs are evolving to meet the needs of a changing student population. Flexible scheduling enables working students, single parents, and others with time and residency limitations to meet program requirements; technology makes possible the frequent interaction between students and faculty that is an essential part of graduate study. Speakers from a range of for-profit and public universities will provide four perspectives on the necessary ingredients for developing and delivering successful on-line programs.

Chair: Dorris Robinson-Gardner, Dean, Division of Graduate Studies, Jackson State

University

Speakers: Denise DeZolt, Chief Academic Officer and Senior Vice President, Walden University

Michael Frank, Vice Provost and Dean, Graduate School, University of Maryland

University College

Noreen Golfman, Dean, Graduate Studies, Memorial University of Newfoundland

3:15 PM - 4:45 PM CGS/COE McNair Committee Meeting

**Q**UÉBEC

5:00 PM - 7:30 PM

SPECIAL EVENT: TOUR OF MUSÉE DE L'AMERIQUE FRANÇAIS AND COCKTAIL RECEPTION AT THE MUSEUM CHAPEL

**HOTEL LOBBY** 

Depart the hotel lobby at 5:00 pm for a short, five minute walk to the museum. Begin the evening with a rare opportunity to tour the museum after hours. Exhibits recount the birth of French culture in North America and its development as an open and inquisitive society. The tour is followed by a cocktail reception at the Chapel which is one of the finest examples of religious heritage in Québec in terms of both historical and architectural significance. As an historic building, the Chapel is not air conditioned. We recommend light, comfortable clothing. Ticket Price: \$75. Pre-registration required.

### **SUMMER WORKSHOP**

**TUESDAY, JULY 14, 2009** 

7:30 AM - 3:00 PM REGISTRATION

**V**ERCHÈRE

7:30 AM - 8:30 AM

### **GRE/TOEFL BREAKFAST MEETING**

**FRONTENAC** 

In the GRE Update, we will provide an update on activities related to the ETS® Personal Potential Index, a standardized evaluation of noncognitive skills that will be available beginning in July 2009, as well as the new ETS Regional Awards for members of the four graduate school associations, the Council of Historically Black Graduate Schools, and the Canadian Association for Graduate Studies. In the TOEFL Update, we will present the latest innovations in scoring and reporting as well as the availability of candidate Speaking samples to score users. Worldwide Test Taker Performance for 2008 and the use of Speaking scores to screen ITAs will also be included.

Presiders: David Payne, Vice President and COO, Educational Testing Service

Kathy Pruner, Associate Director, Educational Testing Service

### **TUESDAY, JULY 14, 2009**

### **SUMMER WORKSHOP**

9:00 AM - 10:30 AM

# PLENARY III: THE FUTURE OF THE MASTER'S DEGREE: RESEARCH, PROFESSIONAL AND OTHER

SALLE DE BAL

Most graduate students in the United States and Canada are in master's programs, but the nature of master's programs varies. In recent years, attention has been paid to improving quality and focusing mission across different types of master's degrees—research, professional and other. Canada has been particularly active in improving and advancing the master's as part of the offerings available in graduate education. In this session, experts from the United States and Canada will speak to the future of master's education from their individual institutional perspectives.

Chair: John Keller, Associate Provost and Dean, Graduate College, University of Iowa Speakers: Louise Béliveau, Associate Vice-Rector and Dean, Université de Montréal

Martin Kreiswirth, Associate Provost, Graduate Education and Dean, Graduate and

Post Doc Studies, McGill University

Douglas Peers, Dean and Associate Vice-President Graduate Studies, York

University

Respondent: Timothy Mack, Dean of Graduate Studies and Research, Indiana University of

Pennsylvania

10:30 AM - 11:00 AM

#### MORNING REFRESHMENT BREAK

**V**ERCHÈRE

LAVAL

SPONSORED BY
SARAH LAWRENCE COLLEGE
UNIVERSITY OF CALGARY

11:00 AM - 12:15 PM

#### HOT TOPIC SESSIONS

HOT TOPIC: BROADENING PARTICIPATION IN GRADUATE EDUCATION

Facilitators: Lawrence Martz, Dean, College of Graduate Studies and Research, University

of Saskatchewan

Arnold Mitchem, President, Council for Opportunity in Education

HOT TOPIC: DISSERTATION PUBLISHING BELLEVUE

Facilitator: James Buggy, Dean, Graduate School, University of South Carolina

HOT TOPIC: STRATEGIC PLANNING FOR SMALLER ROSE

INSTITUTIONS WITH NEW GRADUATE PROGRAMS

Facilitators: Andrew Moore, Dean, Graduate Studies, Rochester Institute of Technology

Michael O'Neill, Dean of Graduate Studies, Gannon University

HOT TOPIC: FAMILY FRIENDLY POLICIES ST-LOUIS 1-4

Facilitator: Don Roth, Dean, Graduate School, University of Wyoming

HOT TOPIC: INTERDISCIPLINARY: BRIDGING HUMANITIES AND PETIT FRONTENAC

THE NATURAL SCIENCES

Facilitators: Carolyn Hodges, Vice Provost and Dean, Graduate School, University of

Tennessee

Robert Webb, Interim Dean, Graduate Studies, Texas A&M University

HOT TOPIC: TOP ISSUES IN RESEARCH ADMINISTRATION PLACE D'ARMES

Facilitators: John Koropchak, Vice Chancellor for Research and Graduate Dean, Southern

Illinois University Carbondale

J. David McDonald, Dean, Graduate School, Wichita State University

## **TUESDAY, JULY 14, 2009**

12:15 PM - 1:45 PM NETWORKING LUNCH

**JACQUES CARTIER AND CHAMPLAIN** 

12:15 PM - 1:45 PM CGS RESEARCH ADVISORY TASK FORCE LUNCH

**BIBLIOTHÈQUE** 

**CONCURRENT TECHNICAL WORKSHOPS** 

2:00 PM - 4:00 PM

#### **PhD Completion Project**

SALLE DE BAL

Deans from research partner institutions will lead a discussion on implementation of the student exit survey and uses of survey data to improve doctoral education. CGS staff will report on findings from surveys conducted between 2005 and 2008.

Speakers: Sheila Kirby, Consultant, Council of Graduate Schools

Nancy Marcus, Dean, Graduate School, Florida State University Janet Rutledge, Vice Provost for Graduate Education, University of

Maryland, Baltimore County

2:00 PM - 5:00 PM

### MANY VOICES OF THE GRADUATE DEAN

**FRONTENAC** 

This session will provide practical advice on organizing presentations for the best effect, preparing speeches, and giving interviews. Participants will have an opportunity to practice some of the techniques.

Speaker: Pamela Benoit, Executive Vice President and Provost, Ohio University

5:15 PM - 6:15 PM

# MAXIMIZING EFFICIENCY ACROSS GRADUATE SCHOOL FUNCTIONS:

**FRONTENAC** 

TOWN HALL FOR ALL ADMINISTRATORS

The open format will provide participants the opportunity to share wisdom and lessons learned as well as strategies and approaches to advancing graduate education in the current economic climate.

Facilitators: William Russel, Dean, Graduate School, Princeton University

Sara Coble Simmons, Acting Dean, School of Graduate Studies, The University of

North Carolina at Pembroke

### SUMMER WORKSHOP

# WEDNESDAY, JULY 15, 2009

7:45 AM - 8:45 AM

**CGS CONTINENTAL BREAKFAST** 

PLACE D'ARMES

9:00 AM - 12:00 PM

# OPPORTUNITIES IN PRIVATE FUNDRAISING: GENERATING REVENUE IN GOOD TIMES AND BAD

**JACQUES CARTIER** 

This session will feature development experts with a record of success at private and public institutions sharing promising strategies for fundraising in difficult economic times. Strategies include alumni relations, donor relationships, advisory boards, and partnering the Graduate School with other offices on campus.

Speakers:

Barbara Ball-McClure, Senior Director of Constituent Programs and Campaign

Director, University of Idaho

Nancy Busch, Dean, GSAS and Chief Research Officer, Fordham University Karen Klomparens, Associate Provost and Dean, Graduate School, Michigan State

University

Eva Pell, Senior VP for Research and Dean, Graduate School, Pennsylvania State

University