



Virtual New Deans Institute

MONDAY, JULY 13

1:00 – 3:30 PM EST

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| 1:00 – 1:05 pm | <p>Welcome</p> <p><i>Suzanne T. Ortega, President, Council of Graduate Schools</i></p> |
| 1:05 – 1:50 pm | <p>Freshman Deans' Reflections</p> <p>The New Deans Institute generally includes the sages of the graduate deanery speaking to newcomers about being as effective as possible in their graduate school roles. Deans, who are themselves “freshman” deans at their institutions, either in or just completing their first years in the position, will report on their experiences. Speakers will share their answer to the questions: “What is the information I didn’t have that I wish I would have had during the first year on the job?” and “What was my biggest challenge and my most effective strategy for overcoming this challenge?”</p> <p><i>Speakers: James Antony, Dean, The Graduate Division, University of California, San Diego</i></p> <p><i>April Boulton, Dean, Graduate School, Hood College</i></p> <p><i>Elizabeth Dolan, Deputy Provost, Graduate Education, Lehigh University</i></p> |
| 1:50 – 2:00 pm | <p>Break</p> |
| 2:00 – 2:20 pm | <p>Managing Budgets: Planning, Prioritizing, and Allocating</p> <p>Developing strategies to maintain and increase investments in graduate education is a key factor in the success of a graduate dean. Budgeting requires analysis, personnel management, strategic planning, risk-taking, prioritizing, resource allocation, and many decision-making strategies. It also requires the ability to clearly articulate the value proposition of graduate programs and the graduate school. This session will provide an overview of principles for securing and allocating a graduate dean’s budget.</p> <p><i>Speaker: David Berkowitz, Dean, Graduate School, The University of Alabama in Huntsville</i></p> |
| 2:20 – 2:40 pm | <p>Managing Operations: Time, Staff, and Partnerships</p> <p>Whether a graduate school has a large staff and complex structure or lean staff and simpler structure, its dean must be adept at using his or her time effectively and efficiently, delegating responsibility to staff members and monitoring workflow, and forging partnerships with central administrative units, campus graduate programs, and graduate faculty and students.</p> <p><i>Speaker: Kathryn Hausbeck Korgan, Dean, Graduate College, University of Nevada, Las Vegas</i></p> |

2:40 – 3:00 pm	<p>Managing Enrollment: Recruitment, Admissions, and Funding</p> <p>Unlike undergraduate enrollment management, graduate enrollment management is a decentralized and complex enterprise in which graduate schools, programs, and faculty collaborate closely to recruit excellent students, manage transparent and efficient admissions processes, and ensure adequate and effective student funding packages.</p> <p><i>Speakers: M.J.T. Smith, Dean, Graduate School and Senior Vice Provost, Academic Affairs, The University of Texas at Austin</i></p>
3:00 – 3:10 pm	Break
3:10 – 3:25 pm	<p>Being an Effective Graduate Education Advocate</p> <p>Dr. Hart will share how being an advocate is a fundamental role to every graduate school leader. Whether advocating for graduate education to federal and state policymakers, or to others on campus, knowing how to communicate both the needs and the value of graduate education and research is a skill that is woven throughout.</p> <p><i>Speaker: Jeni Hart, Chair, CGS Advisory Committee on Advocacy and Public Policy and Dean and Vice Provost, Graduate Studies, University of Missouri, Columbia</i></p>
3:25 – 3:30 pm	<p>Wrap-up</p> <p><i>Suzanne T. Ortega, President, Council of Graduate Schools</i></p>
3:30 – 4:30 pm	Break

Cohort Group Meetings

4:30 – 5:30 pm	<p>Cohort Group Meetings</p> <p>Cohort groups are designed to promote discussion and networking among colleagues who have attended the New Deans Institute. Participants will be assigned to groups of 10 or 12 people prior to the New Deans Institute. Each group will be led by a CGS Board Member and will meet quarterly over the next year to foster community and continue the discussion of current issues facing fellow colleagues in their new dean roles. Dates, times and meeting access instructions will be provided by individual facilitators.</p> <p>Today's discussion will focus on the topics raised by the NDI presenters.</p>
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