

Graduate Admissions

CGS New Deans Institute

San Juan, PR

July 10, 2010

Margrit von Braun, Dean

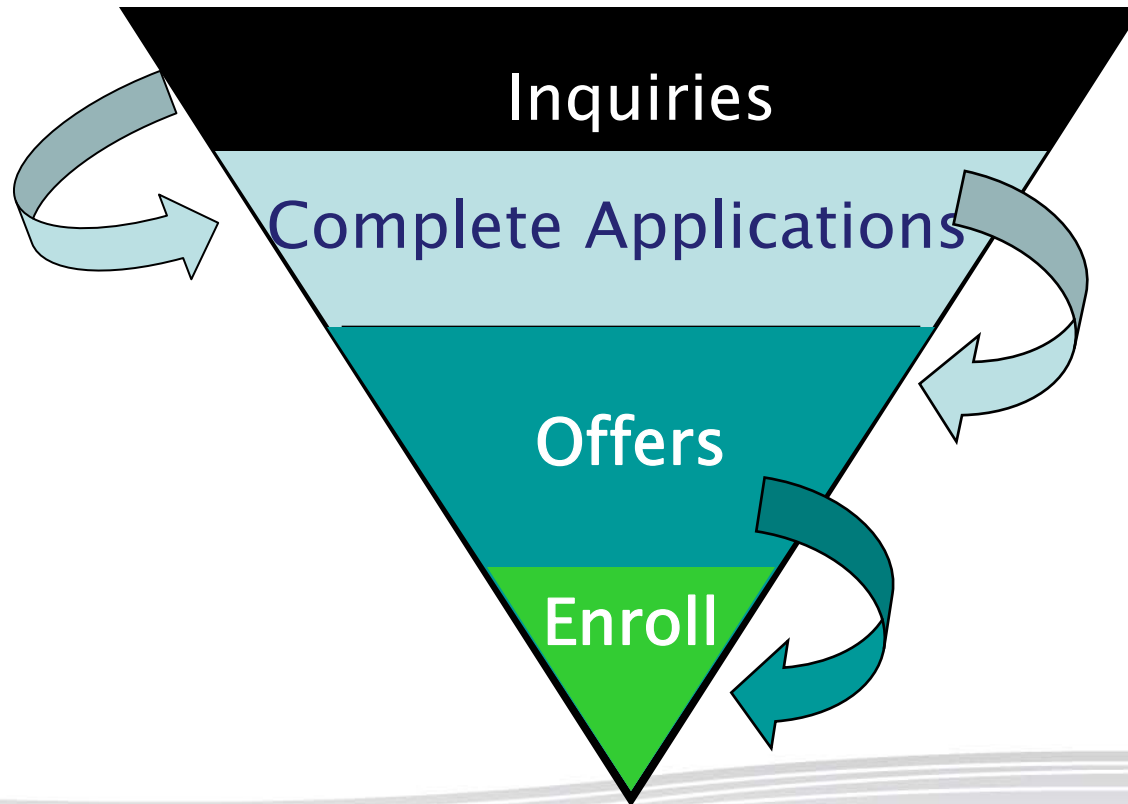
College of Graduate Studies

Outline

1. Enrollment
2. Applications
 - a. Fees
 - b. Deadlines
 - c. International
3. Decisions and Structure
4. Communications and Data
5. Legal Issues
6. Policies

1. Enrollment

The Funnel



1. Enrollment – Recruiting!

- 60% UI freshman say they are going to graduate school (40% are 1st generation)
- 25% of UI seniors cite graduate school as their principal activity after graduation
- Importance of McNair Scholars and similar programs

1. Enrollment – Why students don't apply

- U.S. students don't see graduate education as necessary to career path
 - Unaware of “Idaho”/UI (“curb appeal”)
 - Unaware of specific programs offered
 - Non-competitive funding
 - Size of the university
 - Facilities and technology available
 - Culture and climate of the school
-we have LOTS of competition

1. Enrollment – Challenges

- **Competitive offers**
 - Stipends; fees (in- and out-of state); Insurance;
 - Length of offer
- **Program/faculty/employment capacity**
- **IH vs. RAs; Instructors vs. TAs;**
- **Post-docs vs. Ph.D. students**

1. Enrollment – Challenges

- Loss of faculty may affect graduate more than undergraduate student numbers
- Loss of out of state waivers
- Loss of recruiting/advertising budgets
- Loss of international students (Immigration policies (EU, UK, Canada, Australia) and in-country capacity (India, China))

2. Applications

- Application form
- Application Fee
- Official transcripts and Degree Certifications from all previous colleges/ universities
- 3 Letters of Recommendation
- Statement of Career Objectives
- Resume/Curriculum Vitae
- All Departmental Requirements

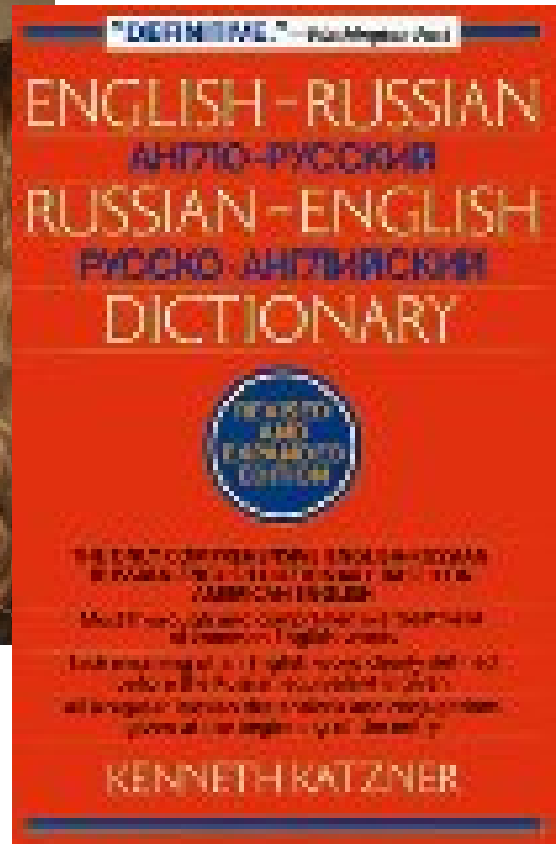
Letters of Reference ?



A 汉英大词典
B Chinese-English
C COMPREHENSIVE
DICTIONARY



edited by
John DeFrancis



2. Applications – Fees

- Amount
 - Peers; State or system limits
 - At UI: Paper: \$85
 - Online: \$55 dom.; \$60 int'l
- Online payment or process manually
- Waiver policy (e.g., programs such as McNair)

“I’d give my right arm to
be in your program”



2. Applications – Deadlines

UI uses “Priority Application Deadlines”

Fall–February 1

Spring–September 1

Summer–February 1

2. Admissions – Int'l

U.S. Bachelor degree equivalent

- Bologna Process in EU & 3 year degrees

Language Requirements (test < 2 years old)

- TOEFL score of 550 or 79 (internet) – university minimum – or equivalent.
- IELTS 6.5
- MELAB 77
- UI American Language & Culture Program (ALCP) with a Level 6 Pass
- U.S. degree at accredited institution

2. Admissions – Int'l

Official Transcripts

- Certified Translations
- Credential evaluation in house and/or professional services

Financial Requirements

- Certificate of Financial Responsibility and Dependents Forms
- SEVIS Record Transfer Request
- Copy of Passport & visa

3. Decisions and Structure

Use Multiple Criteria for Admission Decisions

- personal statement
- undergraduate GPA
- letters of recommendation
- samples of academic work
- relevant professional experience
- GRE scores
- ...SKYPE more!

3. Decisions and Structure – Deadlines

CGS resolution regarding admission offers with funding

- Inform students of admission and financial offer before April 15**
- Students not obligated to respond to offers prior to April 15**

3. Decisions and Structure

Organizational structure:

51% Centralized

19% Collaborative

30% Decentralized

Who decides?

71% Program

12% Administrative staff

7% Academic Dean

10% Other

NAGAP, 2003

3. Decisions and Structure

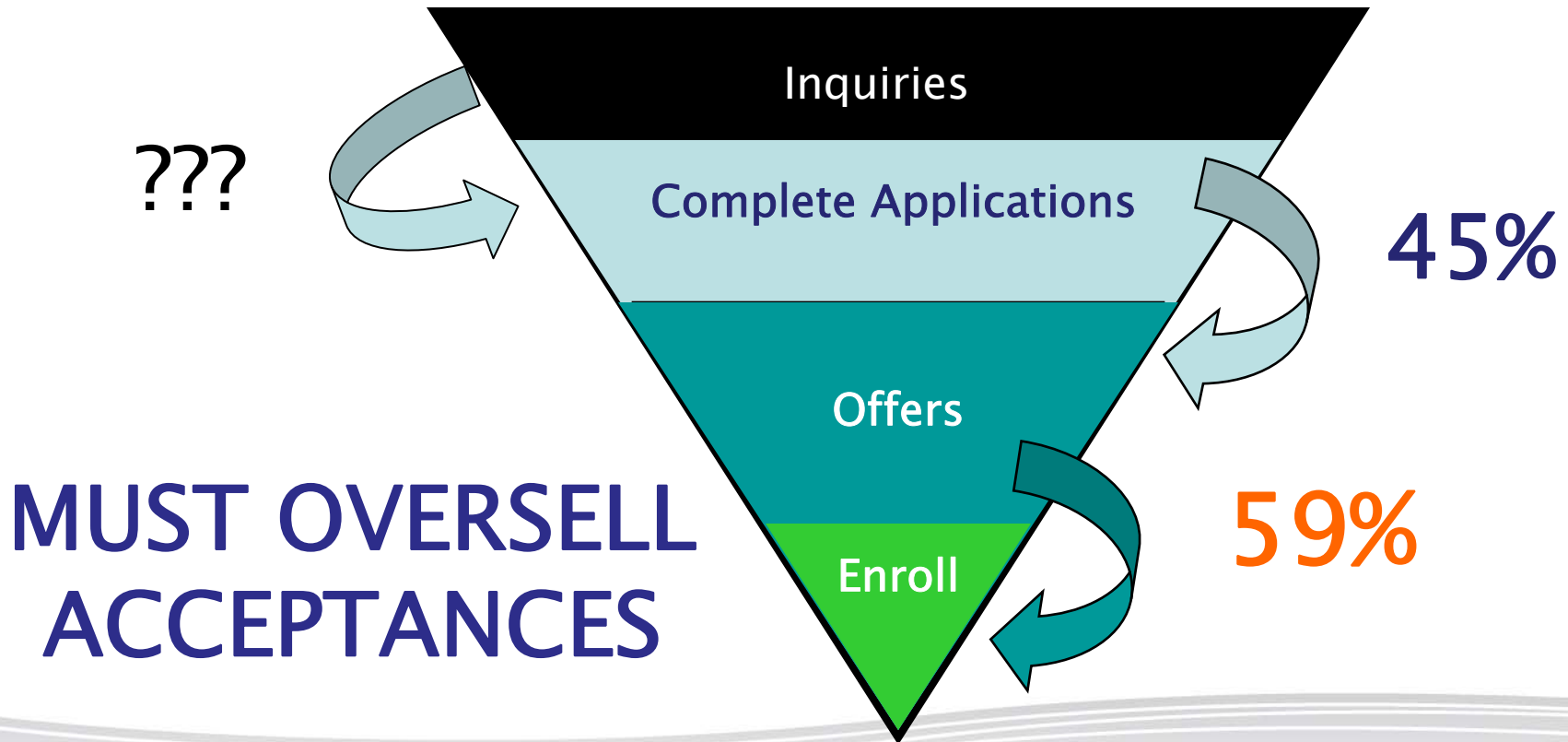
- Who decides and why
- Provisional – low GPA?
Asked for faculty
justification
- “Say no for me!”

4. Communications and Data

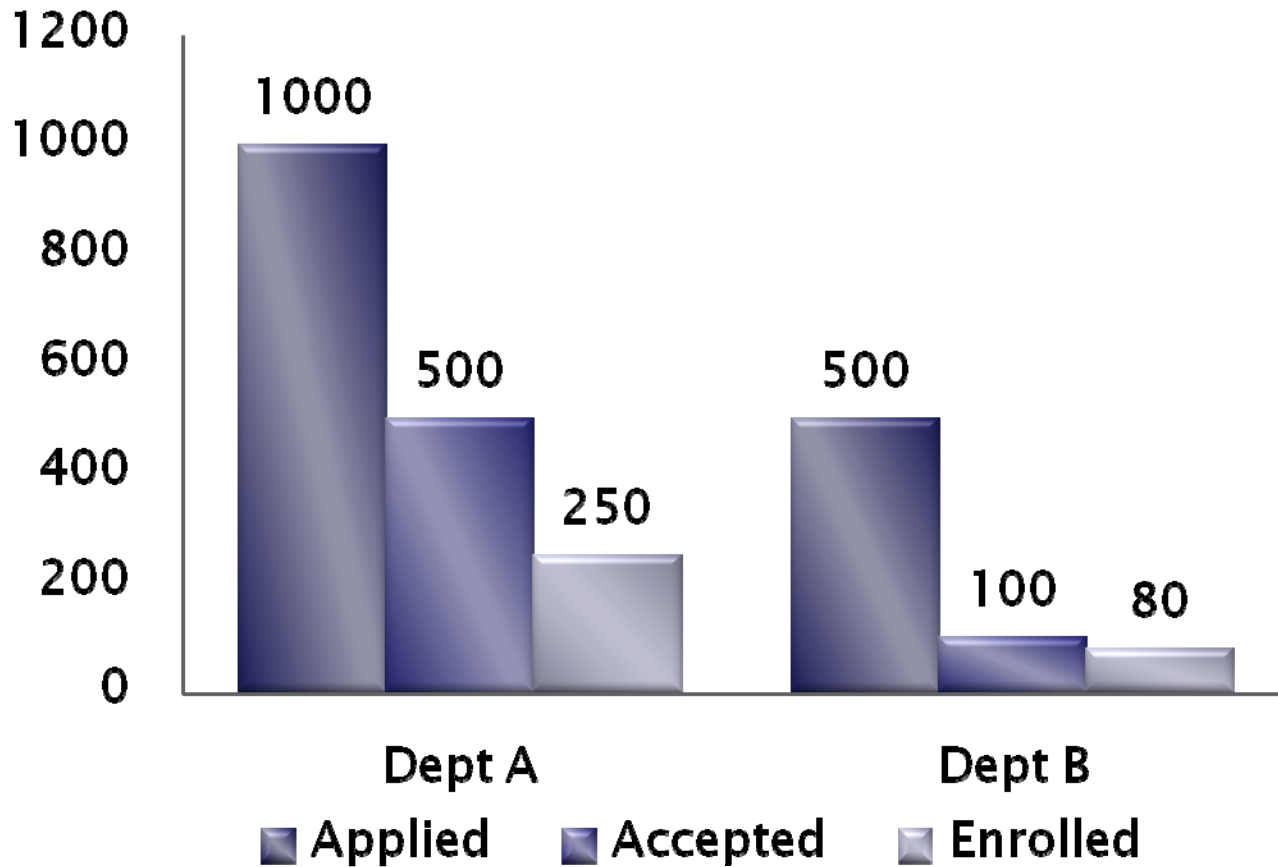
To applicant

- Application status
- Admission decision
- Enrollment encouragement (dept.!)
- Enrollment deposit

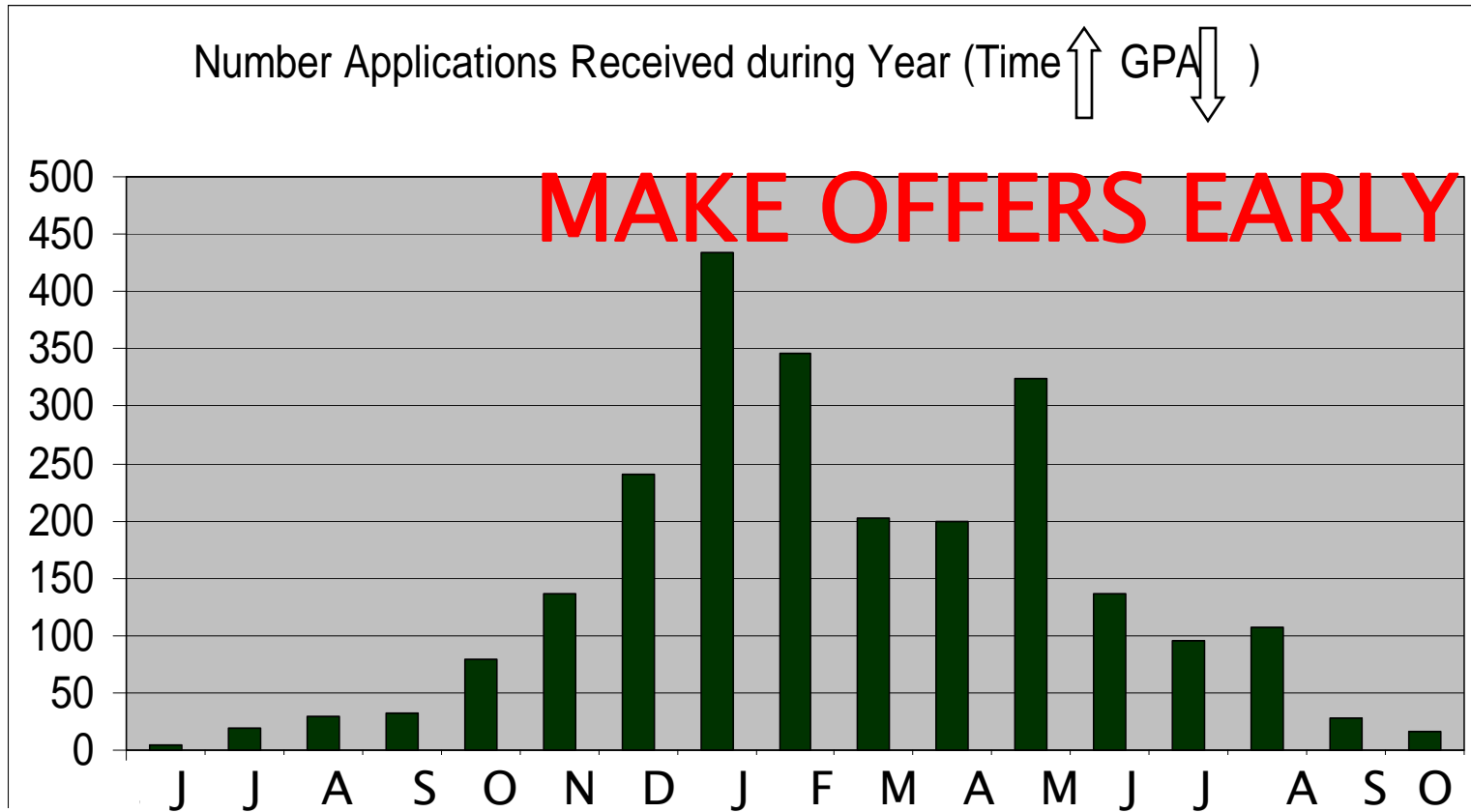
4. Communications and Data – Faculty



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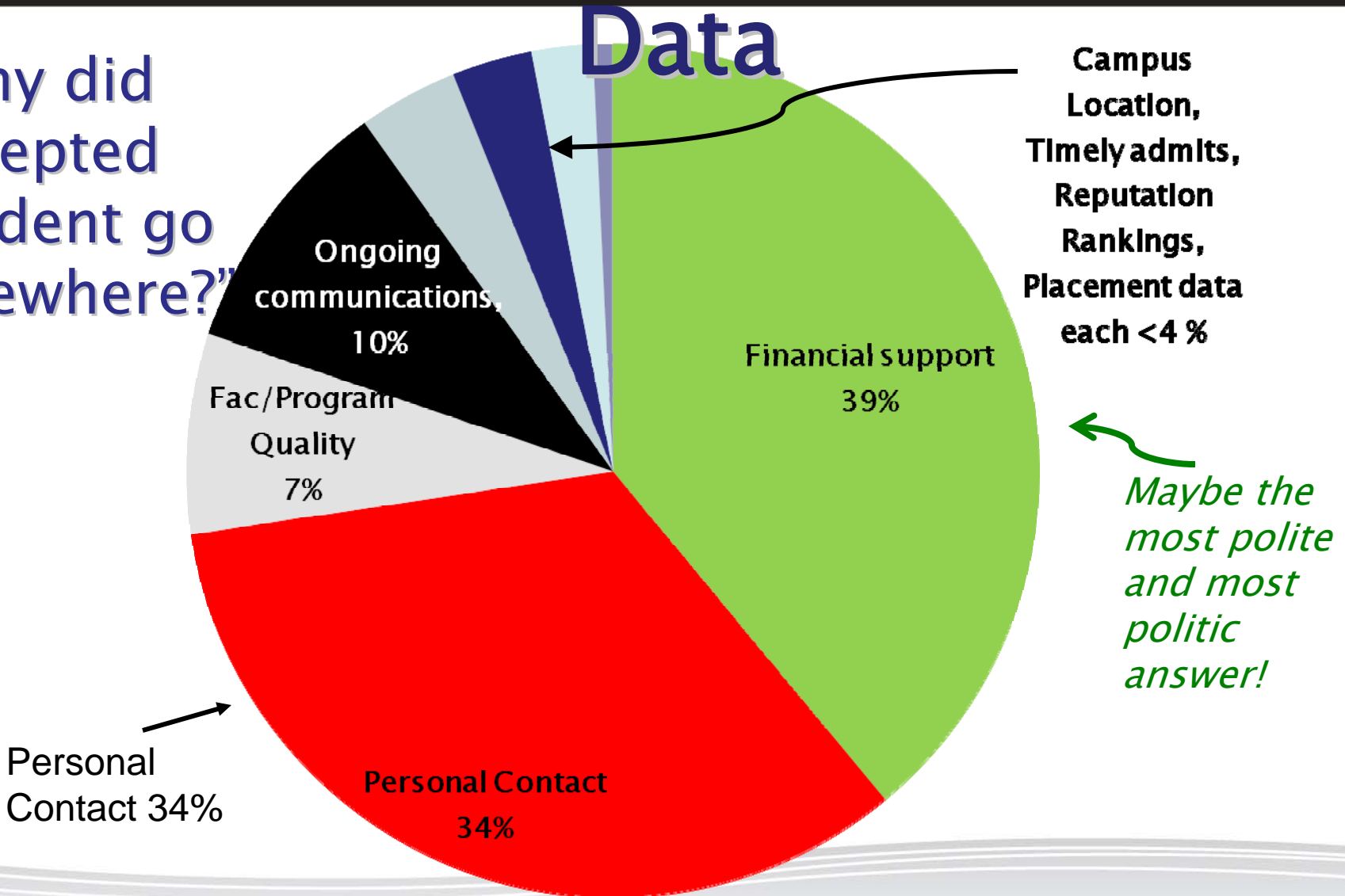
4. Communications and Data – Faculty



4. Communications and

Data

“Why did accepted student go elsewhere?”



4. Communications and Data

“Why did accepted student go elsewhere?”

- > 50% of depts. don't ask
- Sources of info:
 - National Clearinghouse Education Stats. (NCES)
 - GRE – where else sent?
 - Financial Aid Applications
 - Interview

4. Communications and Data



4. Communications and Data – Records

- Federal requirements for data on race and ethnicity
- CGS survey on international applicants
- NRC survey on demographic data for enrollees

5. Legal Issues

- Collect only info you need
- Do not discriminate based on race, gender, age, disability or citizenship
- Publish and adhere to admission standards
- Base decision on total application
- Document admission decision
 - Deny
 - Admit: Full or Provisional

Legal Issues



**“You should have
accepted my son”**

5. Legal Issues – FERPA

Family Educational Rights & Privacy Act (1974)

- Rights of ADMITTED STUDENT to admission
 - records, except for confidential recommendations which have a waiver to access signed by student
- Does NOT apply to unsuccessful applicants or applicants who do not enroll
- Faculty and staff cannot discuss student record with student's family

6. Policies

- Fraudulent applications will be denied or student terminated (transcripts, test scores, recommendations, personal essay, etc.)
- Electronic submission of materials are randomly checked to ensure compliance
- Appeals – whose rule is it?
- Re-admission
- Transfer
- Application to more than one program

References

- www.cgs.net.org : CGS An Essential Guide to Graduate Admissions: A Policy Statement
- www.accrao.org/nyc/presentations/W2_483.pdf
Evaluating International Transcripts
- www.nagap.org National Association of Graduate Admissions Professionals
- www.cgsnet.org/portals/0//pdf/CGSR_resolutionsMay2009.pdf April 15
Deadline Resolution